

CALSP^{ro} E-NEWS

California Association of
Legal Support Professionals

DECEMBER 2020

A MESSAGE FROM THE PRESIDENT



Hello CALSPro members,

I'd like to start by thanking all of those who voted for me to lead CALSPro through these trying times for the 2 months that have passed and the 10 months to come. It is truly an honor to be elected by my

peers and colleagues to the highest level of service and responsibility within CALSPro.

To steal a page from President Elect Joe Biden,

"I pledge to be a President who seeks not to divide, but to unify."

A President who does not see large and small companies but sees all companies as equally necessary.

Enough about me and more about you. You deserve to belong to an association that fights for you, which CALSPro has done for many years. CALSPro has preserved, protected and promoted legal and lawful service of process for more than 50 years in California. CALSPro will continue to do so for many years to come. However, CALSPro can't protect you from everything.

Some of us have made it 9 months so far. Some of us have not. While many have endured the devastation and chaos of SARS-CoV-2, COVID-19, Coronavirus or whatever you want to call it, others have not. Many people within and around our industry are struggling. 2020 has been a year for the ages and challenging in many ways.

Many of us have lost loved ones or know someone who has fallen during the pandemic. Some of us know people directly affected by the virus and its resulting

As previously mentioned, you will soon see a new CALSPro website with a ton of new features. Some of these features will be:

- Automated Dues Renewals
- Ability to manage your own profile/listing
- Event and calendar management
- Online member directory
- and much more!

With the creation of a new website comes some bonuses and opportunities. In the coming weeks you will have the opportunity to advertise on the new website. With improvements over the current site, advertising on the new site will place you front and center of all current members but also the 1,500 plus members of our strategic partner, Legal Professionals, Inc. This is an opportunity to put those advertising dollars to work while supporting your association.

Speaking of supporting your association, it is that time again. Dues renewals are right around the corner and you should be receiving yours very soon. Now more than ever it is imperative that you continue your membership and support of CALSPro. With all the changes we face in the coming months, I implore you to renew your membership.

As you may or may not know, the Independent Contractor membership category has been dissolved. We now have one single membership category. As a result, CALSPro is offering new members as well as IC members from 2019 the opportunity to pay \$250.00 for full membership for their first year as Active members. See more information regarding dues in the membership section of this publication.

In the coming year members will find that there will be more education opportunities. The continuing education committee is hard at work. They have

impacts. Frontline workers are being stretched to their limits. Hospital workers, nurses and doctors are pleading for people to wear masks through the tears caused by what they have seen.

Regardless of your political beliefs, I implore you as citizens and residents of the greatest country in the world; wear a mask. Think of those fighting on the frontlines of this health emergency when deciding whether or not to step outside with a face covering.

I could go on and on about all the ways that we have been negatively affected or impacted by the virus. But I'd like to take time to look at a few positives that I have witnessed during these unprecedented times.

Did you know that the Bert Rosenthal Memorial committee was able to raise over \$30,000 in an effort to ensure CALSPro's financials ended the year in the black? Additionally, were you aware that CALSPro members continued their generosity when they pledged over \$5,000 in donations to help revamp an aging CALSPro.org website? That's not all. CALSPro is launching a new endeavor called *CALSPro Cares* this year. Think of it as the charitable arm of CALSPro -- a place where CALSPro members can continue their generosity through group events, fundraising, scholarships and any number of other opportunities that arise.

CALSPro is truly an amazing association. To that point, your board of directors, executive board and committees have already been hard at work. I could list it all here, but it would take a long time. So instead, be sure to be on the lookout for your eNews, newsletters and blogs for the latest CALSPro efforts.

already begun to schedule and pull together material in an effort to add value to your membership. Also, in the coming year CALSPro is moving ahead with the plan to hold an in-person conference in October of 2021 in Rancho Mirage at the Omni Rancho Las Palmas.

I was the conference chair last time we were at this location and I told you then, that the event would be one you wouldn't want to miss. I was told by a member that our previous visit to this location was the best conference in at least 10 years. Hopefully we are able to hold an in-person meeting and I can once again tell you that this is one you won't want to miss. Besides, it has already been too long since we have seen each other's smiling faces.

In conclusion, I'd like to make sure that all members know that I am available. I am here, not just to listen but to hear you. We all are! As members, directors, committee chairs, we look forward to working hard for you.

I wish you a productive and prosperous 2021.

Best regards,

Ken Hastings
President@calspro.org
(951) 296-2669

-Stay safe and stay healthy my friends-





TO: Presiding Judges and Court Executive Officers of the California Courts
FROM: Tani G. Cantil-Sakauye, Chief Justice of California
DATE: December 7, 2020
RE: Advisory on COVID-19 and Court Operations: No new statewide emergency order at this time

Dear Judicial Branch Colleagues:

As we enter the tenth month of the pandemic health crisis, the state is facing a renewed COVID-19 surge that prompted Governor Newsom on December 3, 2020, to announce a regional stay-at-home order when certain conditions are met.

Under the new order, restrictions will go into effect within 24 hours in regions in the state with less than 15 percent ICU availability. It prohibits private gatherings of any size, closes sector operations except for critical infrastructure, restricts access to retail, and requires 100 percent masking and physical distancing, among other constraints. More information about the new order

can be found here. Orders issued over the weekend were a combination of state and local requirements based on real time responses to conditions on the ground, with stay-at-home orders imposed in Southern California, the San Joaquin Valley, and parts of the Bay Area.

As an essential service listed under the Governor's guidelines, our courts are exempt from closure and continue to balance constitutional and statutory rights with the safety and health of all court users, employees, jurors, justice partners, and judicial officers.

[READ MORE](#)

MEMBERSHIP

Membership Renewals are being sent out electronically this month! Please Renew!

It is that time of year again to renew your very important membership to CALSPRO. Membership renewals are being emailed only this year: expediting the process, cutting costs, and making life easier and safer for all! Simply **CLICK HERE** and complete your membership renewal. You do not need a PayPal account; just use your credit card to make your payment and be done with it! There is no need to print out the form, mail it in or fax the information. None of that is necessary unless you still want to print out the renewal form or prefer to pay by check to avoid any credit card convenience fees. Otherwise, please click on the link, renew your membership, and while you there be sure to update any changes to your company info for your CALSPRO website listing! For an additional \$100 you can have an enhanced listing just add it to your membership renewal process (width of the logo should be 300 pixels - logo should be sent to michael@caladmanagement.com & info@calspro.org)

A few important changes made for 2021:

January 2021 Membership Fees

- Active Membership Yearly: \$385 (no change from last year)
- Active Membership Monthly Fee: \$100 for 4 consecutive months (Jan-Apr) = \$400.00 Active Monthly *Payment Policy Agreement* instated with all new "financed" memberships
- Associate Membership (out-of-state company) Yearly: \$100
- Independent Contractor Membership Yearly: *Discontinued*
- SPECIAL Promotion! **All New Members** (including ICs upgrading to Active) pay: \$250 for the first year (*includes a \$50 additional Discount to attend CALSPRO Annual Conference in Rancho Mirage in October 2021!*)
- Vendor Membership Yearly: \$350
- Supporting Membership (including LPI members) Yearly: \$50

If you wish to receive a pdf of your renewal please contact CALSPro Home Office at 916.239.4065, email: stephanie@caladmanagement.com or membership@calspro.org.

We look forward to your continued CALSPro membership!

Thank you!
CALSPro Membership Committee

Congratulations To Our Newly-Elected Officers and Board of Directors!

Elected to a one-year term by the entire membership to serve beginning October 12, 2020

2020-2021 Officers and Board of Directors

President, Board Member

Ken Hastings
Hastings Legal Services, LLC
Temecula

Vice President, Board Member

Kristian Pujol
One Legal LLC | Petaluma

Secretary-Treasurer

Andrew Gowing
Janney and Janney Attorney Service
Los Angeles

Immediate Past President

Robert Porambo
Knox Attorney Service, Inc. | San Diego

Board Members:

- Chad G. Barger, Attorney's Certified Services, Bakersfield
- Connie Bettencourt, iServe Legal Support, Manteca
- Tom Bowman, Sterling Madison Company of San Jose
- Ken Hastings, Hastings Legal Services, LLC, Temecula
- Jeff Karotkin, FileServeX, LLC, Westlake Village
- Jackie Janney Kilgore, Janney & Janney Legal Support Service, Santa Ana
- Larry Kirlin, First Legal Support, Fresno
- Mark Manchester, Rezac-Meyer Attorney Service, Los Angeles
- Anita Pasillas, Rapid Legal, Chino Hills
- Robert Porambo, Knox Attorney Service, Inc., San Diego
- Kristian Pujol, One Legal LLC, Petaluma

Announcing CALSPro's New Vlog Series

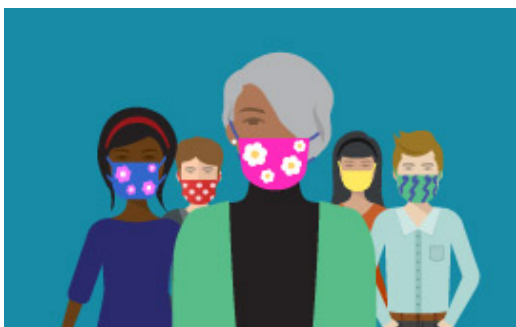


Personalized messages on subjects and changes that affect our members. We will start with an introduction from our President.



Things to Know about the COVID-19 Pandemic

From the CDC website



Three Important Ways to Slow the Spread

- Wear a **mask** to protect yourself and others and stop the spread of COVID-19.
- **Stay at least 6 feet (about 2 arm lengths)** from others who don't live with you, particularly in crowded areas.
- **Wash your hands** with soap and water for 20 seconds or use hand sanitizer with at least 60% alcohol.

How to Protect Yourself When Going Out

- Wear **a mask that covers your nose and mouth** to help protect yourself and others.
 - **Choose a mask** with two or more layers of washable, breathable fabric that fits snugly against the sides of your face.
- Stay 6 feet apart and avoid crowds.
 - The more people you are in contact with, the more likely you are to be exposed to COVID-19.
- Avoid indoor spaces as much as possible, particularly ones that aren't well ventilated.
 - You may find it harder to stay 6 feet apart in indoor spaces.
- **Wash your hands often.**
 - Use soap and water for 20 seconds, especially after you have been in a public place or hand sanitizer if soap and water aren't available.

[READ MORE](#)

Announcing The Bert Rosenthal Memorial Award Fund

On August 5, 2020, during the 21st week of the Coronavirus Pandemic, the Bert Rosenthal Memorial Award Committee, whose members include past award recipients, the current president, and active past presidents, established the Bert Rosenthal Memorial Award Fund. This Fund shall be used to aid CALSPro during challenging financial times, in which funds are needed to support the general operations of the association.

Contributions shall be made by Rosenthal Committee members directly to CALSPro, and contributions shall also be welcomed by non-Rosenthal Committee members.

Bert Rosenthal was a Founding Member of this association and one of the most respected. Bert had a clear understanding of the role the legal professional plays in our justice system. He encouraged the involvement of all, mentoring many younger members. Bert had both the character and the strength to challenge everyone to work for the common good of our profession. Bert exemplified everything for which this award stands.

As a result of CALSPro's declining financial status, this fund was



Bert Rosenthal Memorial Award Fund

established to help keep the association operating, especially during the pandemic. The idea originated by Steve Janney (Rosenthal Recipient 2011) who has obtained a very generous commitment to initially fund the Bert Rosenthal Memorial Award Fund with matching funds, up to \$10,000.00, of the total amount of donations made to the Fund on or before September 1, 2020. This means that your donation will be doubled, for example, if you donate \$100.00, the value of your donation will be \$200.00 due to the matching funds. Mr. Janney believes, "This will be a good way for donors to acknowledge the educational, social, and financial benefits of Bert's legacy."

We invite you to support this important fund by making a contribution. Please complete **THIS FORM** and return it to Rosenthal Committee Chair, Jenny Blevins, at jennifer@caladmanagement.com. On behalf of the Rosenthal Committee, thank you for your generous support!

[CLICK HERE TO CONTRIBUTE](#)

THANK YOU ADVERTISERS

