

Volume 8 / Issue 1 / Spring 2015



LEGISLATION

Legislation:

The Legislative Session Is Off & Running



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Membership:

Take Advantage of Ongoing Promotions



EDUCATION

Education:

Catch a Class In Your Area



CONFERENCE

Conference:

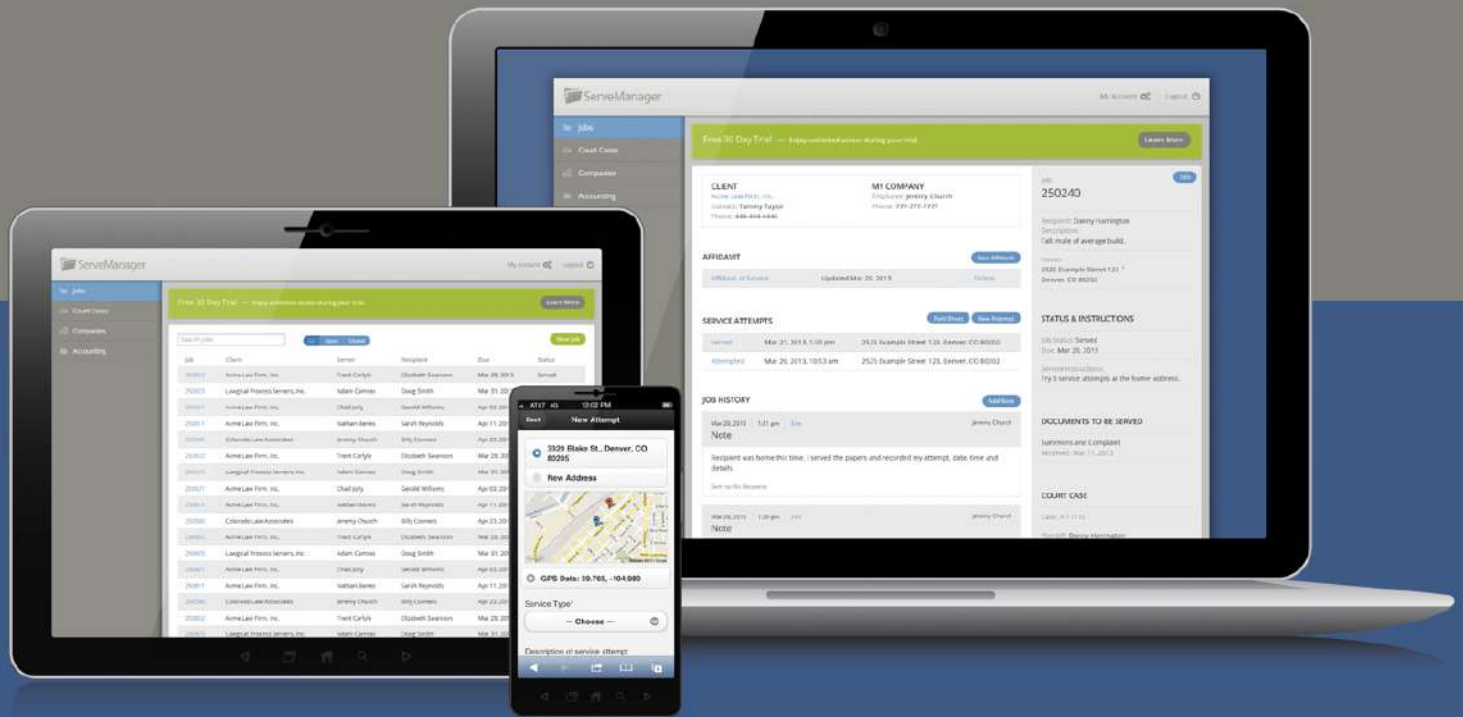
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**California Association of
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2520 Venture Oaks Way, Suite 150
Sacramento, California 95833
Phone: (916) 239-4065 • Fax: (916) 924-7323
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PRESIDENT'S MESSAGE

CLIFF JACOBS

2015 CALSPRO PRESIDENT

SMALL CONTRIBUTIONS, BIG RESULTS

Since our last Board meeting and newsletter, there have been many opportunities for me to see the workings of our association from a perspective unlike ever before. It struck me that as an association we operate much like an orchestra, having cornerstones and committees functioning like the strings, horns, woodwinds and percussion sections, and our Executive Committee like the conductor. Each section has its own distinct identity, yet works in concert with the other sections. Within each section, like within our committees, members contribute their unique skills playing their individual parts masterfully within the section, thus creating a solid section sound (strong committee). Then, the sections working with and building upon each other (SYNERGY) produce that big orchestral sound. CALSPRO is a strong and vital association largely due to individual contributions. Like an orchestra, if any section is out of tune, or not in the same rhythm as the others, it takes away from the overall effect, making it not as great as it could be. If an individual or section gets complacent and lacks passion, it is felt by the entire group and noticed by those outside the group. Performing day after day can get flat if you do it the way it has always been done. Ask yourself why you are doing things that way, and if the answer is "because we have always done it that way"; look for a way that may be even better. Yes, I am asking all CALSPRO members to really take a look at the way things are done in your business and elsewhere in your life. Look for different ways to keep things fresh and ever evolving. Find your passion, and fight complacency. Challenge yourself every day and be "up to something". And most

of all, make a small contribution every day to whatever matters to you most to keep it moving forward. And finally, please consider carving out a little time in your already too busy schedules to get involved with "OUR" association, to help make us the best we can be. Doing so will be the catalyst for us to keep evolving and reach new heights.

Here is an update as to what we are up to.

Legislation

The California Legislature has recently begun a new two year cycle. Our Legislation Committee, Chaired by Steve Janney is busy reviewing all of the bills looking for anything that may impact our profession. It is an arduous task to go through them all, but their combined expertise and dedication flushes out anything potentially harmful to what we do. The committee is also charged with addressing current codes that are prime candidates for revision, and submits proposed changes. The Legislative update in this issue details some of the specific bills they are watching, and the proposed amendments.

Education

The Continuing Education Committee is now under the Chairmanship of Mark Manchester, who has been involved with the committee for many years. He has decades of experience that he shares during our CCPS workshops, and is now stepping up his game and has committed to taking the program to an even higher level. We have CCPS workshops scheduled throughout California for the remainder of the year; which you can find under the Education tab of our website. We

are always looking for talent to support this committee either by training to be a workshop presenter, or assisting in the administration of the program. Now would be a great time to reach out to Mark, get involved and make a difference. Remember, a small contribution will yield big results.

Membership

This year, the Membership Committee is trying new things in the spirit of breaking away from the way things have always been done. Our new deferred payment plan was a very welcome addition to our membership renewal process for a few of our members that took advantage of it. During this year's membership renewal process my eyes were open wide to the challenges the membership committee faces every year at this time. The committee noticed several areas that lent themselves to being fine-tuned, such as communication to our members, and how we accept payment. The committee's report mentions some areas that will be addressed this year to make the renewal process even better year after year. Make sure to look at our new referral program, specifically designed as a member benefit to help reduce the cost of your membership. It is there for you, so please take advantage of it.

Conference

The annual conference for 2015 is going to be held in Las Vegas. Stephanie Sayler and the Conference Committee are shaking things up a little, planning fun new events for you, your family and friends to participate in. It has been a while since

Continued on page 15



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CAPITOL REPORT

MICHAEL D. BELOTE, ESQ.
CALIFORNIA ADVOCATES, INC.

AND THEY'RE OFF

Just like the world of litigation with which CALSPro members are so familiar, the legislative world moves from a series of deadlines to deadlines. The first major deadline for the new, 2015-2016 two-year legislative session occurred on Friday, February 27. This date marked the deadline for introducing new bills for the 2015 legislative year.

At the close of business on February 27, almost exactly 2300 bills had been introduced by Senators and Assembly members. Nearly 1000 of those were introduced on the final day alone. Why so many bills, and why are they introduced right at the deadline? With respect to the first question, California has a full-time, very activist legislature. The job as many legislators see it is to identify problems, propose solutions, and in many cases advance an agenda. Additionally, California is a highly "codified" state. In contrast with other states who might incorporate more of federal law, or delegate to administrative agencies, California has a great deal of unique statutory law. Often these laws need updating and modernizing as times change.

With respect to the second question, the bills are usually introduced right at the deadline because legislators are trying to determine the content of their bill packages. Most members introduce a combination of their own ideas, suggestions brought from lobbyists on behalf of organizations like CALSPro, and "district bills" which relate to some discreet local issue. It takes time to evaluate all

of the ideas, determine who is likely to support and oppose, and consider how much staff resources can be dedicated to the bills.

This year it seemed like there were more "spot bills" than ever before. A "spot bill" refers to a bill which makes no substantive change whatsoever when it is introduced. It merely holds a place, or a "spot", while the legislator decides what approach he or she wishes to take. The large number of spot bills may relate to turnover in the legislature. As the new term limits law takes effect, members elected under the old six year/eight year limits are being washed out, replaced by new members who may serve up to 12 years in either house. An astonishing 81% of the Assembly currently has two years or less experience in Sacramento, and these people are just coming up to speed on issues.

Each of the 2300 bills must be read and evaluated for potential impact on CALSPro members. Then too, since bills are often amended 4-6 times before they pass or fail, each amendment must be read, because a bill which starts off of no interest to CALSPro can be amended to concern us. This means reading not 2300 bills, but many times that number throughout the legislative year.

Every bill introduced by the February 27 deadline has now been read, and those of potential interest to the association have been entered in the CALSPro electronic bill folder, available to all association members online 24/7. The bills identified

of interest to CALSPro cover a wide variety of subjects, including disclosures of business relationships in deposition services, electronic signatures in the Code of Civil Procedure, abusive liens and encumbrances, recording surcharges on real estate instruments, delivery of electronic medical records, disclosures in dissolution proceedings, and several bills relating to collections and debt-buying.

An additional issue relates to CALSPro members and all other California businesses providing services. SB 8 (Hertzberg) proposes to extend the sales tax to all services except health care, education, and microenterprises with gross revenue under \$100,000 per year. Future columns will explore this critical issue in far more depth, but an enormous variety of organizations representing service providers are gearing up for this issue in the legislative venue, and potentially on the ballot for 2016.

Going Through the Motions

By Larry Kirlin, Assault Chair



An Assault Committee Update & A Lesson On Complacency

A few weeks ago I learned of an assault on a process server. It was a relatively minor incident and the process server is unharmed. As the assault advisor, I collected the required information, filled out the standard forms and drafted a letter to the police department using the CALSPro approved assault letter template. While I was doing this, I thought to myself, this letter doesn't really fit the situation. I shrugged off the thought and finished the letter. Per policy, I forwarded the letter to the CALSPro leadership committee for review.

It all sounds pretty standard. I did my job, right? Or did I? Am I a bureaucrat hired to fill out forms and push paper or am I an elected leader of our industry? No, I am not a bureaucrat. I hate bureaucrats. I've griped about them my entire adult life and here I was acting just like one. Why was I going through the motions? Why didn't I act like a leader? I supposed I was being lazy and wanted to get something off my desk as quickly as possible. The problem is, my instinct was warning me and I chose to power through it anyway. I was being complacent and we all run the risk of it. Whether it be as a parent, a spouse or a professional, we all need to recognize and overcome our complacent tendencies. The list below is a quick self-check to keep you on your toes.

10 WAYS TO AVOID COMPLACENCY 1) Make people feel uncomfortable. People need to be challenged and made less certain 2) Invite skeptical outsiders to comment on what you feel complacent about 3) If it ain't broke, consider breaking it 4) Cultivate nightmare scenarios—"what if" situations 5) Stop ticking boxes and instead start asking "what other boxes should we be ticking?" 6) Investigate how new disruptive technology could "alter our situation for the better or worse" 7) Ask "How could we do this ten times better?"—i.e. set outrageous goals. Or ask "How can we move from good to amazing?" 8) Don't just fight complacency, invest in innovation 9) Benchmark against someone entirely different, if your present comparison merely re-enforces your certainty 10) Find ways to avoid the hierarchy dominating the view of the situation—engage a wider audience in the issue

For the full article, go to: <http://www.maynardleigh.co.uk/UserFiles/10%20Ways%20to%20avoid%20complacency.pdf>. The Maynard Leigh article cites several examples from Microsoft to Motorola, where comfort and over confidence harmed major corporations. As we well know, our very own legal support profession is far from immune. For more articles on avoiding complacency, Google

"how to avoid complacency". There is a great deal of writing on this issue and for any business owner, it should be a topic to turn to for insight on a regular basis.

Circling back to where this all began, I tossed the template because a friend called me on it. He refused to allow me to be complacent. In the end I wrote the letter I should have written in the beginning and I feel like I acted on the best behalf of the assaulted process server. Thank goodness I had a friend who was on his toes and didn't let me miss an opportunity to be my best.





VIVA LAS CALSPRO

We have exciting news to announce to our membership. The CALSPRO Conference is going to fabulous Las Vegas this year! In addition to this amazing action-packed venue, we plan to take full advantage of the fact that we are near some of the finest championship golf courses in the world. This year's tournament will feature prizes that will encourage you to bring your best club forward. You will want to pull out all the tricks in your golf bag this year and step up your game. The Jack C. Janney Golf Tournament will be one not to miss!

How good are you compared to others in your industry at finding people and places? We are professionals and hone our skills daily. Let's put you to the test! Join in the Photo Scavenger Hunt at the CALSPRO Conference this year. Build your team, work your clues, and find your object or location and capture the moment with a photo. Some items on the list will be more difficult than others and are awarded a higher point value. Strategies will come into play and the competition will be fierce!

In addition to all the fun, we will have our educational programs, annual business meeting, exhibitors, and election of our board and officers. Come to the city that never sleeps – October 16-18, 2015 at the Monte Carlo. Our venue is located in a hot spot near New York New York and the MGM Grand. Calendar the dates!

I look forward to seeing you all again,

Stephanie Sayler, Conference Chair



**October 16-18, 2015
at the Monte Carlo.**



ROBERT PORAMBO

Is CALSPRO's Member of the Year!

CALSPRO has seen many influential members over the years who have helped our organization thrive. In recognition of outstanding effort, the President may award an individual for going above and beyond the call of duty. At Conference in October, Robert Porambo was recognized as our 2014 Member of the Year. I am very proud of Robert's dedication and hard work on behalf of the Association. Robert was selected for several reasons, but his commitment to CALSPRO earned him this prestigious award.

This past year, Robert served as the Secretary/Treasurer, the Advertising & Marketing Committee chairman, and the Investment Committee chairman. He did an outstanding job in each capacity. He soundly navigated the Association on budget issues during a very difficult year, while also providing solid vision on

investments, proposing policy changes to assure that investment funds are reviewed regularly so to be certain they are held with an appropriate return. As the Advertising and Marketing chair, Robert worked tirelessly to pursue partnerships with vendors in an ongoing effort to increase member benefits. He is a member held in high regard and a true leader.

Robert has been a member of CALSPRO since 2008 and has served the Association in a variety of capacities:

- **Board of Directors (2010 -2015)**
- **Advertising Chairman (2012-2015)**
- **Vendor Chairman (2012-2015)**
- **Secretary/Treasurer (2013-2015)**
- **Investment Committee Chairman (2013-2015)**

Throughout my Presidency, Robert and I worked closely together to improve CALSPRO. Robert not only worked to meet goals we set, but is always willing to lend a hand or find other ways to provide members with more benefits. Robert's has worked tirelessly on behalf of the membership and is a very worthy recipient of the Member of the Year award. I truly congratulate him on a great year.

Michael Kern
Immediate Past President

Notary Update - CA Certificate Law Effective January 1, 2015

A new consumer notice must appear in every acknowledgment certificate to be filed in California, jurat certificate and proof of execution. No variation in the wording is allowed and must be outlined by a box at the top of the certificate. Please consult the California Secretary of State's website for further details to be sure you are in full compliance.

Consumer notice sample:

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

Sample jurat from the CA Secretary of State: <http://notary.cdn.sos.ca.gov/forms/notary-jurat.pdf>

The 2014 Bert Rosenthal Memorial Award

By Steve Janney, Chairman

One of the many exciting moments at every conference is the presentation of the Bert Rosenthal Memorial Award. As inscribed on the trophy, CALSPro recognizes "Outstanding and Dedicated Service Towards perpetuation and Elevating the Photocopy and Process Serving Industries." The recipient of the 2014 award isJohn Perez.

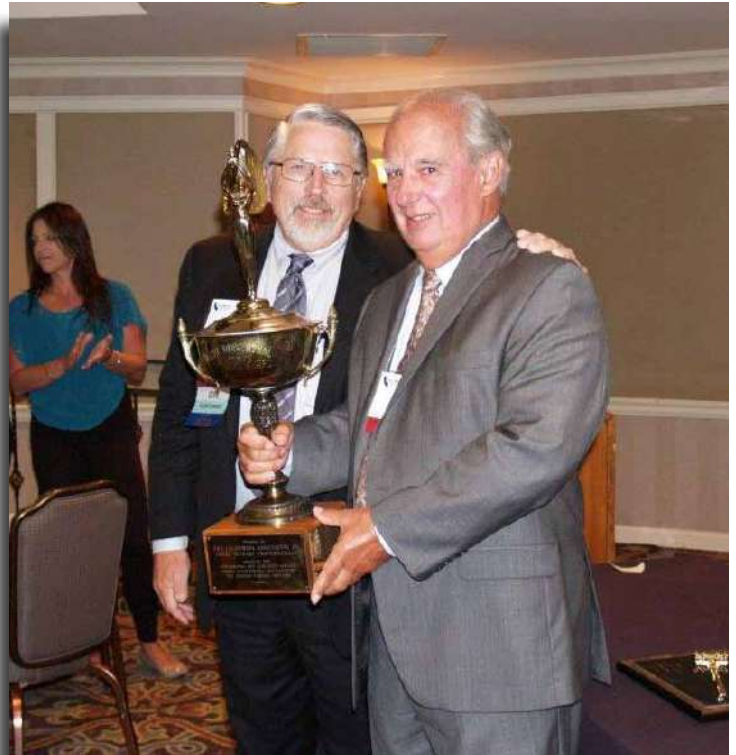
A member of the National Association of Professional Process Servers (NAPPS) since 1990, John owns NJ Legal Process Service and Interstate Deposition Subpoena Service, based in New Jersey. Before his involvement as a legal support professional John was an officer with the Newark Police Department and a practicing attorney in New Jersey.

While having served in a variety of offices and duties as a member of NAPPS, John is perhaps best known for his work as the chair of the State Associations Committee. Criss- crossing the United States, John has been instrumental in the forming and strengthening of dozens of state associations.

When asked about his response to receiving the Rosenthal award, John responded:

"Where do I start? To say that I have been deeply honored to have received the 2014 CALSPro Bert Rosenthal Award is an understatement. I had been nominated for this award on two prior occasions, both among a group of more worthy candidates; all professional process servers who had demonstrated their high level of commitment, dedication, and professionalism to our industry.

I once wrote that it is not a title that makes a person but rather what is in their heart, what they have demonstrated throughout life without consideration of notoriety or fame, what truly reflects



Congratulations to John Perez who was the Recipient of the 2014 Bert Rosenthal Memorial Award. Trophy presented by Steve Janney.

the principles and professionalism of that person. Although titles are bestowed to individuals as they progress through life, it is the consistent pattern ethical, moral, and professional conduct that is most significant; one that distinguishes one person from another. All of the prior Bert Rosenthal Award recipients, as well as those who have been considered for this prestigious award, meet that definition.

I am humbled to have been selected as last year's recipient. I thank all of the CALSPro members for this honor."

Congratulations John and thank you for your many contributions to the legal support profession.

A list of all Bert Rosenthal Award recipients is on the CALSPro website at <http://calspro.org/about-us/rosenthal-recipients/>.

Revised Code re: Gated Community Access

CCP 415.21 has been revised as a result of AB 2256 (Garcia -2014), and effective January 1, 2015 requires only that a Registered Process Server prove their identity with an official form of ID (e.g. Driver's License) and a current Process Server Registration. The code no longer requires an RPS to identify the Party to be served. Guards had often required the address as well, but the code did not, and does not require that the address be provided. Here is a link to the code:

2015 Revised Gated Community Code - See CCP 415.21:

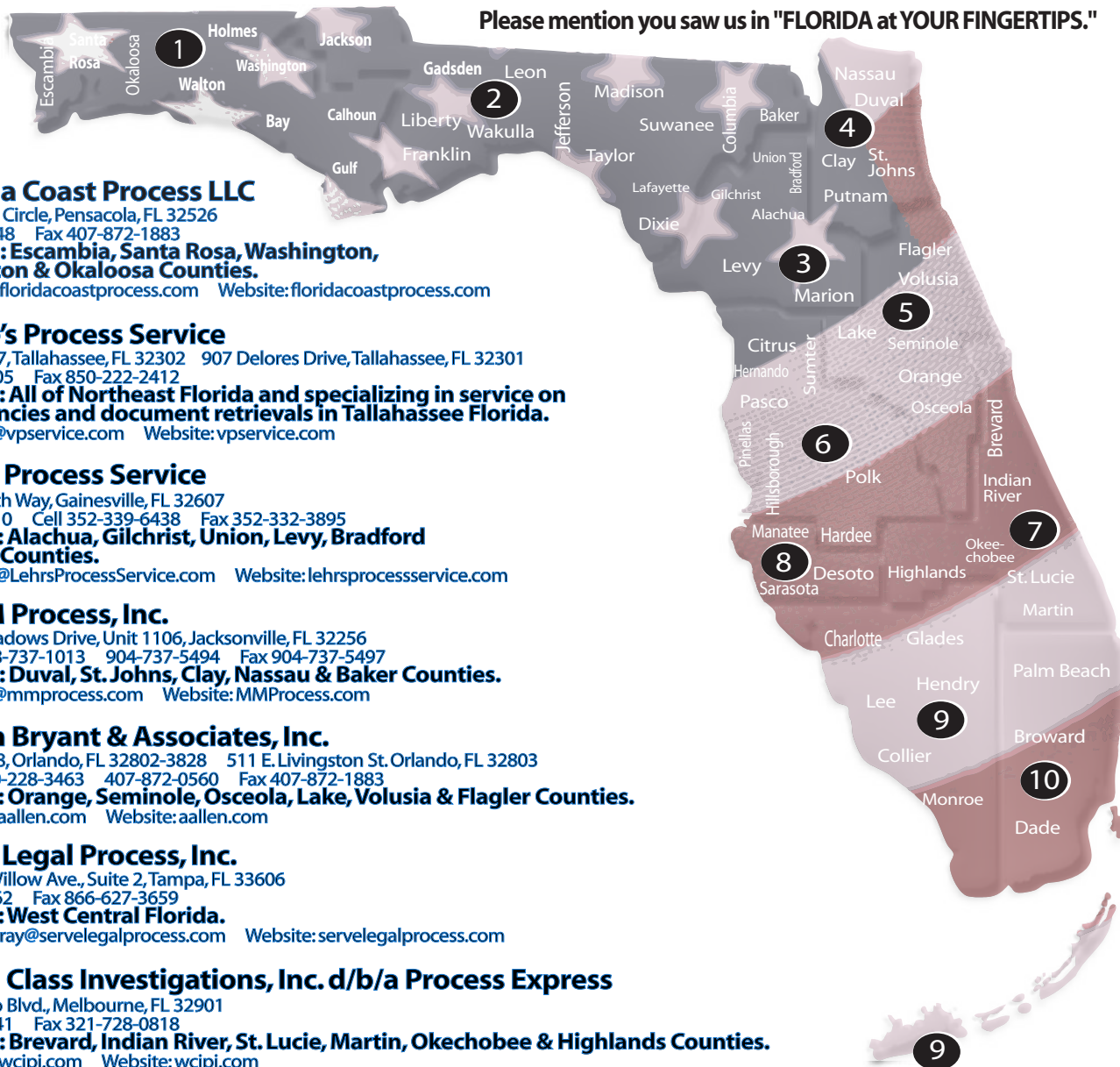
<http://www.leginfo.ca.gov/cgi-bin/displaycode?section=ccp&group=00001-01000&file=415.10-415.95>

You may wish to keep a printed copy in a plastic sheet protector in your car to show guards if need be.

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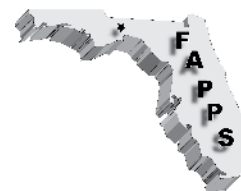
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GOT SOCIAL MEDIA?

CALSPRO is proud to announce that we're now on the major social media platforms. We are continuously posting information and updates for the benefit of our members. Connect with us to get the latest news, technology and court updates:

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LinkedIn:

<https://www.linkedin.com/company/4870852>

Google+: <https://plus.google.com/117589999303402661050/about>

RSS Feed:

<http://calspro.org/feed/> Have a great article to share? Send it to media@calspro.org for review and consideration.

Thanks,

Michael Kern Website & Social Media Committee Chair

At Your Service and Supporting Our Association

Check out the list below and keep it handy. These companies are paying dues to support CALSPRO and offering valuable services to members.

Our newest vendor member is **Sharp Business Systems**. Included in their line is MFP equipment, display systems, point of sale equipment, cloud operations and other office applications. See their product line at www.sharp-sbs.com.

CFC – Top Priority Daily pouch and overnight services

EMR Legal, Inc. – HIPAA Compliance Specialists

Garza Industries – Office Supplies

ISD Corporation – Court E-Filing Portal Application

Paychex – Payroll and Employee Benefit Services

ServeNow.com – Process Servings Directory, Software & Education

Tristar Software – Leading edge attorney service software solutions

In addition to our vendor members, we also have established connections with 1-800 Flowers, All Star Glass and Jiffy Lube. In order to get the offered discounts,

All Star Glass – Code word CALSPRO

Jiffy Lube – Code word CALSPRO

Stay tuned for special offerings from Bank of America-Merchant Services. We are currently in negotiation and will let you know the details as soon as we have that hammered out.



Membership: Benefits, Value and Opportunity

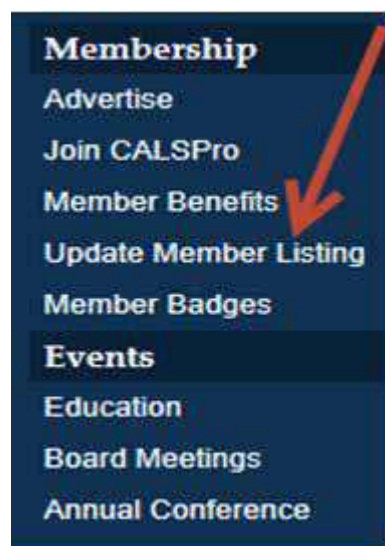
by Cliff Jacobs, CALSPro President

The 2015 renewal period is now behind us, and the new Membership Committee members had a front row seat in tackling the challenges we face every year. As a result it is safe to state that there are many opportunities to streamline and improve the annual renewal process. To optimize results most efficiently, we clearly see the need to shift from doing things “the way they have always been done” to the way that best serves the membership and Association now. The ultimate goal is to serve the membership more effectively and more timely. The committee has put together a plan which includes being more communicative to our existing members when the renewal period comes again at the end of this year. Members will receive email notification that the renewal forms are being mailed, so they can keep a watchful eye out for them. We will also remind members a week prior, that the deadline to renew is approaching. We are also proposing a plan that is designed to quickly add a new member, or update information for existing members both during the renewal period, and throughout the year. This plan includes spreading the workload out, and having more hands getting the job done. The end result will be very quick listing updates that the members will be able to see right away.

In addition to being more communicative with our members, there is a proposal to enhance your ability to quickly email key members of CALSPro’s leadership team like our Assault, Legislation, Education, Membership, and Conference chairpersons. The email would simply be committee_name@calspro.org. For example, to reach the Education

Chairperson you would simply email Education@calspro.org. Once this is approved and finalized, we will send an e-Blast to the membership providing all of the details.

Did you know that our website has a link for submitting updates to your listing? To request a change to your listing simply go to the link and fill out the change form provided. Your form will then be reviewed and changes implemented. If you are requesting any enhancement that will incur a fee, you will be contacted to arrange payment. You can find the link “Update Member Listing” on our Association home page at the bottom right under the Membership header:



2015 Ongoing Discount Promotions and Opportunities

The following membership promotions are available all year long. Please take advantage of them.

I. Add a Member* promo:

- a) Company Members may add non-member employees as new Individual Members for the discounted rate of only \$ 100 each.
- b) Individual Members may add a Company Membership at the reduced rate of \$400 (a \$100 savings).

II. (New) Referral Discount Promo:

Refer a new Individual or Company member:

Upon new individuals/companies joining CALSPro, you each will receive a membership dues discount. Existing members can refer up to two new members to receive a dues discount. Existing Individual members will receive a \$50.00 discount per new member, existing Company members will receive a \$75.00 discount and Associate members will receive a \$25.00 discount per new member. New members will need to complete the “Referred by.....” section on the membership application in order to receive a discount. Full membership dues are required to be submitted with the application and renewal, and the appropriate discount will be refunded once the new member is approved.

Additional membership benefits are being provided by our Vendor Members and Perk Providers. For our member-benefit section go to: <http://calspro.org/membership/member-benefits/>

NOTE: The Committee is also inviting our members, potential members and general readership to share your thoughts regarding what CALSPro can do to bring even greater value to you. So, please communicate your ideas to us, let us know what you would like to see, and also provide info about benefits that you know are out there so that we can pursue them for our membership.



Legislative Committee Update

by Steve Janney

Legislative Committee Chairman

The two year legislative session in Sacramento is just getting started. The date for the introduction of legislation has passed and now begins the task of following our legislation and reviewing all other potential legislation to either support or oppose.

At our Legislative Committee meeting held December 6, 2014 in San Jose several issues were discussed. In response to the Sacramento Sheriff requiring the registered process server to deposit instructions and fees with them before service of the writ, the committee decided to:

The Legislative Committee shall recommend to the Board of Directors that CALSPRO introduce legislation to amend CCP 699.080 and 488.080 to allow for language that the Registered Process Server "shall cause to be deposited a copy of the writ with the levying officer and pay the fee provided", and to also amend appropriate passages dealing with earnings withholding orders and returns of proofs of service.

The Board of Directors agreed with the recommendations, and after research to insure all proper codes were considered, legislation will either be submitted as part of an omnibus bill or as a stand-alone bill.

A major responsibility of your Leg Committee is to review all submitted legislation and evaluate potential effect on our profession. A list of current legislation is on our website at <http://www.californiaadvocates.com/clients/capps/default.asp?varPassthru=1A0B2C9D3E8F4G7H5I6J>.

There are two pieces of legislation introduced that, while not directly aimed at legal support professionals, are aimed at the way business is transacted in California. The first is Senate Bill 8. It reads in part:

This bill would state legislative findings regarding the Upward Mobility Act, key provisions of which would expand the application of the Sales and Use Tax law by imposing a tax on specified services.

This bill is designed to raise revenue by taxing services. This is a complicated process that requires much discussion, and it will affect the way business is transacted in California. CALSPRO needs to and will be part of this discussion. This is another example of the Legislative Cornerstone allowing our voice to be heard in Sacramento.

The second bill is AB 1335. This bill was introduced in the previous session and is being reintroduced in the current session. It reads, in part:

The bill would impose a fee, except as provided, of \$75 to be paid at the time of the recording of every real estate instrument, paper, or notice required or permitted by law to be recorded.

While there was some discussion last year as to whether or not this would affect the cost of recording a registered process server's bond, this legislation is on our radar and will be followed closely.

Our members in the Photocopy profession will be following AB 1337. It deals with the electronic delivery of medical records. It reads in part:

Existing law requires certain enumerated medical providers and medical employers to make a patient's records available for inspection and copying by an attorney, or his or her representative, who presents a written authorization therefor, as specified. This bill would require a medical provider or employer, or an agent thereof, to provide an electronic copy of a medical record, when an electronic a copy is requested, if the medical record exists in digital or electronic format and the medical record can be delivered electronically.

2015 will be another challenging year legislatively for CALSPRO. As always, we ask our members to be involved and help our legislative agenda by:

1. Reading your local newspapers for articles regarding courts and process serving. It is important for your Legislative Committee to know what is being written about our profession and to respond appropriately as an association. When you find an article forward it to me or our president, Cliff Jacobs.
2. Keeping us apprised of changes of local rules and policies in your courts. While a change of hours or how a document is filed may seem insignificant at the local level, it may have important ramifications at another level. Please notify me of these types of changes by emailing them to: steve@janneyandjanney.com.

Best Android Scanner Apps

By Ken Hastings, Technology Chair



So many choices, which one do I choose. A familiar phrase when I visit any app store. I have received a few request to write an article on the subject of smartphone scanner apps available. After some research I have found that there is a definite winner in my opinion. From the cheap to affordable, from the lite to fully loaded, I believe you will find a winning product that is right for you. So let's get right to it.

1. CamScanner (www.camscanner.com)

Easy to use, CamScanner has the most features of any scanner android app. With auto-detected edges, powerful cropping tools, and a slick drag-and-snap image tuning capability, no app on the App Store can compare. If the free version doesn't work completely for you, the \$1.99 version will more than get the job done.

2. Scan To PDF (www.scantopdf.com)

This app scores most of its points from its incredibly simple interface, but comes with great image processing and editing tools as well. It also utilizes the system camera. The cropping function may take a while to get used to, but at the low price of free, this app deserves a look.

3. Document Scanner (www.pwnwithyourphone.com/document-scanner)

With a clean and powerful interface, Document Scanner can scan straight to PDF with ease. It also comes with many image enhancement features not found in other applications, but lacks the same cropping functions as the apps that top this list. As a bonus, Document Scanner can also upload straight to Google Docs, DropBox, and Evernote as well. With a free trial version and a \$3.98 full version, it's a great app to try out.

4. Droid Scan Pro PDF (www.droidscan.com)

Droid Scan Pro has all of the tools you could ask for in a scanner android app, but comes with a unique feature that many similar apps don't possess. It will bring you straight to your system camera, whereas most other scanning apps will use their own interface. Some users find that nice, and at \$4.49 it's a great deal as well.

5. PDF Scanner (facebook.com/PhotoScannerPDF)

Of all the scanner android apps available, few are simpler and easier to use than PDF Scanner. Simply tap the screen to focus and scan, then send, save, or scan another

PRESIDENT'S MESSAGE – *continued from page 4*

we have held conference in Las Vegas, so start planning now to be there; especially if you have never been, or haven't come to conference for a while. The conference report has many more details, and your suggestions for educational sessions and Roundtable topics are always welcome. Tell us what you would like to learn more about. Better yet, if you know of a great speaker that our members would benefit from, please share that with Stephanie. Most, if not all of our committees, will be contributing to our conference this year, at least in some small way, so even with small contributions, you can expect big results.

Clifford C. J. Jr.

page. Make sure to carefully frame and focus, though, as this free app doesn't come with the cropping and editing tools its more expensive counterparts do.

(iPhone users CamScanner, Scan to PDF and PDF Scanner are all available in the iTunes App Store)

As we get further away from printing massive amounts of paper we have to decide how we do business and keep track of records, but no matter how prevalent computers get, it seems as if those little white sheets of paper may never go away. Thankfully, Android phones are more than capable of placing paper on the computer screen. So test them out for yourselves. Whether it be a free version or a paid one you're sure to find a good fit for your specific needs in this list.

**READ
MORE
ON OUR
BLOG!**



WWW.CALSPRO.ORG/BLOG/



EDUCATION

CALSPRO Education Report

— by Mark Manchester, Education Chair

The CALSPRO Continuing Education Committee is pleased to announce our plan to hold six CCPS Workshops and Exams throughout California for the remainder of 2015. In addition, we will be doing a quick review followed by the CCPS Exam at our annual conference this October.

THE CCPS WORKSHOP IS DESIGNED TO COVER ALL OF THE TOPICS THAT WILL BE INCLUDED ON THE CCPS EXAM SUCH AS:

Tools of the Trade
What makes a good report
The 3 essential elements of service
Monetary jurisdictions
Venues
Statutory time limits
The 4 basic ways a Summons and Complaint can be served
Reasonable diligence
The codes every process server should know
Personal Service
Substituted Service
Certified Mail Service
Service by Publication
The service of ORAP's (a,k,a. OEX's)
Subpoenas
Small Claims Actions
Writs
Unlawful Detainers

***Please visit the
website for more
information and details.***

We will also discuss case law that is the basis for many of our current service of process practices, along with the current changes to CCP 415.21.

Tentative Schedule for 2015 is planned as follows:

April 11 – Sacramento
June 6 – Inland Empire
July 11 – Los Angeles
August 15 – Ventura County
September 19 – Bakersfield
October 16-18 Annual Conference (Review and CCPS Exam Only)
November 14 – Bay Area

CALSPRO COMMITTEES

ADVERTISING

Robert Porambo – Chairman
619/685-4223
rporambo@knoxservices.com

ASSAULT ADVISOR

Larry Kirlin
559/223-1993
lkirlin@firstlegalsupport.com

CONFERENCE

Stephanie Saylor – Chairperson
831/384-4030
Stephanie@SaylorLegal.com

DISPUTE RESOLUTION

Jeremiah Jones – Chairman
877/353-8281
jeremiah@boscolegal.org

EDUCATION

Mark Manchester – Chairman
805/658-8454
mark.manchester@rezacmeyer.com

eSERVICE

Michael Kern
213/483-4900
mkern@kernlegal.com

FORMS

Tony Klein – Chairman
415/495-4221
tony@attorneyserviceofsf.com

LEGISLATIVE

Steve Janney – Chairman
213/628-6338
steve@janneyandjanney.com

NEWSLETTER

Wendy Bowman – Chairperson
408/295-3300
wendy@sterlingmadison.com

TECHNOLOGY

Ken Hastings – Chairman
951/296-2669
service@hastingspps.com

WEBSITE

Michael Kern
213/483-4900
mkern@kernlegal.com

Assault Advisor Report 2014-2015

By Kristian Pujol & Larry Kirlin

Our newly elected CALSPro President has given his vision and direction to the Assault Advisor Committee. He felt a guidebook to help process servers who have been assaulted is long overdue and could set the standard for our profession nationwide. The goal is to raise awareness and create a general procedure for handling assault incidents.

We realize that many assaults go unreported and most go unpunished. This committee wants to create a new platform where assaults are discussed and action is taken. Through awareness we believe we can educate our members in recognizing dangerous situations and avoid potential issues before they escalate to assault or battery. By this we intend to make our profession safer and better equipped.

As we develop our guidebook we would like to hear from you about your experiences with assaults (and/or how potential assaults were avoided). Tell us your war stories and how they have affected you and your business. We will summarize and share your stories (with your permission) in future issues of the newsletter. If you want to share and help, please contact either one of us at lkirlin@firstlegalsupport.com or kris@comproserve.net.

 California Association of Legal Support Professionals		
2014 - 2015 Officers		
PRESIDENT Cliff Jacobs 415/475-6213 – ph 866/420-1541 – fax cjacobs@onelegal.com	VICE PRESIDENT Larry Kirlin 559/233-1993 – ph 888/943-1355 – fax lkirlin@firstlegalsupport.com	
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Larry Kirlin 559/233-1993 – ph 888/943-1355 – fax lkirlin@firstlegalsupport.com	Mark Manchester 805/658-8454 – ph 805/658-8628 – fax mark.manchester@rezacmeyer.com	Robert Porambo 619/549-4853 – ph 619/685-4294 – fax rporambo@knoxservices.com
Kristian Pujol 805/650-9291 – ph 805/658-8170 – fax kris@comproserve.net	Stephanie Saylor 831/384-4030 – ph 831/384-4031 – fax stephanie@saylorlegal.com	
Legislative Advocate Michael D. Belote, Esq. Administrator Jennifer Blevins, CMP jennifer@caladmanagement.com Membership/Co-Administrator Stephanie Schoen stephanie@caladmanagement.com Publications Nathan Carlson nathan@caladmanagement.com Webmaster Michael Cochran michael@caladmanagement.com Advertising Isis Humphrey isis@caladmanagement.com CCPS Natalie Thurn natalie@caladmanagement.com Accounting Tricia Schrum, CPA tricia@caladmanagement.com California Association of Legal Support Professionals 2520 Venture Oaks Way, Suite 150 Sacramento, California 95833 Phone: (916) 239-4065 • Fax: (916) 924-7323 Web site: www.calspro.org E-mail: info@calspro.org		



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