



# CALSP<sup>ro</sup> PRESS

California Association of Legal Support Professionals

**Volume 12 / Issue 3 / Fall 2019**



LEGISLATION

## **Legislation:**

Highlights of Our History



MEMBERSHIP

## **Membership:**

Member Benefits and Value



EDUCATION

## **Education:**

A Worthwhile Investment



CONFERENCE

## **Conference:**

October 4-6, 2019  
Renaissance Newport Beach  
Newport Beach, CA





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## The Future Is Over the Horizon



# PRESIDENT'S MESSAGE

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ROBERT PORAMBO

2019 CALSPRO PRESIDENT

It is hard to believe my first term as President is almost over, it has been a very gratifying year. I have been honored and privileged to serve this association during my term. Throughout this entire year, I have been continually amazed at the dedication and efforts that our board and committee members put into this association. The passion and energy everyone has put forth is quite contagious. Our board has worked together through many issues and though we don't always agree, we always support one another.

Together, we have accomplished a lot since our 50th CALSPRO Conference back in October. I am quite proud of what we have accomplished. We successfully held

our first CCPS on-line workshop, which enabled members to take the workshop in the comfort of their home or office. Our legislative committee has constantly been on alert and watching our backs, as well as looking for opportunities to ensure registered process servers and photocopiers remain important and relevant. Our membership committee, as always, has worked hard to add new members to our ranks. Newsletters and blogs have been a great source of information and value to our members. Still to come, our conference committee is preparing an outstanding conference this year that I'm sure you won't want to miss. I personally can't wait!!

I am constantly reminded of the dedication and drive of our past presidents, Rosenthal award recipients, board members, officers and longtime members. If not for their past efforts, I truly believe we wouldn't be here as a valuable association today.

I want to extend a personal thank you to Mike Belote, Jenny Blevins, Stephanie Schoen and the rest of the CAMS team for their tremendous support keeping our association on the right track.

I look forward to seeing you at conference in Newport Beach and having some big fun with my CALSPRO family.



# CAPITOL REPORT

MICHAEL D. BELOTE, ESQ.  
CALIFORNIA ADVOCATES, INC.

## CALSPRO Bill Signed Amidst Big Policy Debates

**E**very year in California, approximately 1000 new statutes are added to the California Codes, a product of the highly-codified nature of our system, and the relentless search by legislators to identify and solve problems, both real and imagined. A very small number of the bills relate to high-profile issues that make the mainstream press, but most are simple ideas to improve the law in countless random areas.

Perfect examples abound of both the high-profile and the routine. For 2019, there are no more high-profile issues than privacy and *Dynamex*, which have become so hot that they have become part of Presidential election discussions. As to privacy, with California Consumer Privacy Act implementation looming in January, the fight is between the business community trying to make workability changes to the law, and privacy advocates worried about “walking back” from key protections in the CCPA. Underlying the debates, though, and part of the Presidential conversation, is a feeling in some quarters that technology companies have become too powerful and are running roughshod over consumer privacy.

A number of bills will reach Governor Newsom’s desk to make changes to the CCPA. Probably the most important is AB 25 (Chau), which clarifies that employees are not “consumers” for CCPA purposes, which will prevent employees from demanding deletion of their personnel files. Because of labor concerns about surveillance of employees, however, the clarification has a remarkably short one-year “sunset”, meaning it will expire

at the end of 2020 unless extended. All stakeholder groups will be back at the negotiating table through the fall and into next year. It never stops!

More targeted and less far-reaching privacy bills relate to the ability of businesses offering loyalty programs (think of airlines, hotels, etc.) to share personal information about consumers, car dealers and automakers to share personal information for purposes of recalls, credit bureaus to operate under the federal Fair Credit Report Act without conflict with CCPA, and more.

Now that California has created the CCPA, other states are considering their own versions, and Congress is beginning to consider the necessity of a national law, to prevent a patchwork of state statutes. It is clear that the privacy debate is generational, and will be with us for a very long time.

On *Dynamex*, the discussion is similarly national. Most of the Democratic candidates for President have actually endorsed a state bill, AB 5 (Gonzalez), to codify the landmark independent contractor case. The bill is notable not only for codifying one of the most controversial state Supreme Court cases in memory, but for the fight over exemptions from the bill. An amazingly random series of exemptions have been added, including, and we are not making this up, dog groomers and deep-sea fishermen, but not, as of yet, process servers.

The national fight really is over the “gig economy”, referring most directly to Uber

and Lyft, whose basic business model is threatened by *Dynamex*. These companies have vowed an initiative campaign in 2020 to resolve the independent contractor status of their drivers. This could be another of California’s legendary \$200 million initiative wars.

AB 5 will be enacted, and will be signed by Governor Newsom. The discussion is far from over, however. Even in debating AB 5 on the floor of the state Senate, members acknowledged that much more work on the issue must be done in 2020. CALSPRO absolutely will be part of the debate.

Fortunately, not all of the bills which will be sent to Governor Newsom for signature this fall rise to the level of privacy and *Dynamex*. Most of the bills merely respond to narrow issues or clarify ambiguities in the law. A perfect example is CALSPRO-sponsored AB 622 (Chen). This bill adds to the “gated community” law contained in Code of Civil Procedure Section 415.21, added in a CALSPRO-sponsored bill from many years ago, a clarification that access to “gated communities” for purposes of effecting process operates whether the area is spread out and literally “gated”, or vertically-situated, like a high-rise residential development.

AB 622 responds to a frankly stupid argument that CCP Section 415.21 does not apply to a residential apartment or condominium tower. The bill was signed by Governor Newsom on June 26 of this year, taking effect in January.





# CALSPRO Legislative Update

By Chad Barger, Legislative Chair

**W**ith just a few weeks left of the 2019 California legislative year, the battle of AB5 is at the top of our list. For those of you who aren't familiar with AB5, it's the bill that would codify the State Supreme Court decision in the *Dynamex* case into law. Our legislative advocate, Mike Belote, has been working tirelessly with the author to have our industry added to the list of exempted industries. There has been a great deal of push back from the author and her team. However, we remain optimistic that we will accomplish our goal.

Even with the huge battle of AB5, we've had great success in other areas. Our bill AB622, was signed by the Governor June 26, 2019 and is effective January 1, 2020. This bill expands CCP 415.21 to include "covered multifamily dwelling" as either of the following: a) Apartment buildings with three or more dwelling units, including timeshare apartments not considered a place of

public accommodation or transient lodging; or b) Condominiums with four or more dwelling units, including timeshare condominiums not considered a place of public accommodation, or transient lodging. Guards or other security personnel, if any, must grant access to a covered multifamily dwelling, as defined, for the sole purpose of performing service of process or serving a subpoena.

I also want to bring your attention to the new Unlawful Detainer Summons that went into effect for mandatory use on September 1, 2019. The summons reflects the change in the law advising the defendant they have **"5 Days, not counting Saturdays and Sundays and other judicial holidays after the summons and legal papers are served,"** to file a response to the lawsuit. You can find the new form at <https://www.courts.ca.gov/documents/sum130.pdf>. The law also applies to 3-Day tenancy

notices. You can view the changes to CCP 1161 and 1167, by clicking on this link: [https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=201720180AB2343](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB2343).

As my CALSPRO term ends, I'm very pleased with the progress the committee has made. It couldn't have happened without the ideas and hard work of the entire committee. Thank you to Kristian Pujol, Tom Bowman, Tom Alkema, Robert Porambo and Ken Hastings. A special thank you to Andy Estin and Tony Klein. Your wisdom and experience have been priceless to me. Lastly, our advocate, Mike Belote. Mike is a tremendous asset to our association, and I truly appreciate his guidance and friendship.



## **CALSPRO Membership Update**

*by Kristian Pujol, Membership Chair*

### **CALSPRO Members Set a Higher Standard**

**W**hat does being a CALSPRO member mean to you? What is it that distinguishes a CALSPRO member from a non-member? Is it just the ability to pay a membership fee every year? Or to be part of the exclusive courier E-pouch system? Or is it something more substantive and meaningful? Is it about greater responsibility and protecting our common business interests? Yes. Is it about improving and protecting the industry through legislative advocacy and education? Certainly, but I also think it has to do with something more fundamental. It is about professionally organizing ourselves and creating higher standards and goals not just for us as participants, but for the overall quality and integrity of our services. Our future depends upon it. We are legal support professionals, and professionals provide professional

services! We need to ensure we meet that tall standard.

Tell me how unprofessional, yet disappointingly commonplace this example sounds. Just recently an attorney service subcontracted an out-of-area service of process to an affiliate, and a week later when the process department requested status, they were given a diligence report along the lines of: No answer. No Answer. No Answer. Does this sound familiar? Wow! Is this really still happening today? This cannot be the unscrupulous type of reporting you provide your clients, can it? In this digital day and age, we expect much more as clients, and as CALSPRO members we must set the example, be the *crème de la crème*, and set the bar as high as possible to ensure reliance, acceptance and trust in our services. We must provide (if we are to expect in return) professional

legal reports with details, pictures, GPS coordinates, and descriptions of premises. The affidavits and proofs of service must be computer generated with original or electronic signatures affixed and returned to clients on a timely basis. In the field, CALSPRO members should go above and beyond knocking on doors by talking to neighbors, checking Wi-fi codes (used to be gas meters), utilizing software apps (including the new CALSPRO Mobile App), sending statuses, texts, photographs from location, using door marks to see if there is any activity, looking up license plate numbers, property searches beforehand, and doing whatever it takes to confirm or dismiss an address within the initial attempts.

This is not asking for much really, in fact we teach most of these basic approaches and tools of the trade

*Continued on page 6*

at our CCPS seminars, along with Case Law and CCP Codes. For us, even routine jobs cannot be treated lightly; perhaps the turn-around time is routine, but the quality of the work and pertinent reports must still be detailed, precise, and thorough. Specials and rush service job reports should always go above and beyond the norm as clients are paying a higher price for not only urgency and multiple attempts, but for detailed information to help facilitate the proper execution of a service of process. Not recording what kind of car is present onsite or not talking to a neighbor may prevent the server from obtaining valuable information (from numerous sources) to confirm whether or not the subject is actually there! The more information we provide clients, the more likely we are to serve a party or a witness successfully at either the original location or the next, saving us all time and money in the long run, and preserving the integrity of our work.

I would be remiss not to remind you as well that as CALSPro members, we have pledged to uphold the Core Values and Code of Ethics of our association. The Core Values denote to be "trusted" in ensuring a verifiable process [recorded in reports, pictures, GPS, etc.] of placing parties under the jurisdiction of a court or protecting the privacy of witnesses

in the service of subpoena, is met satisfactorily every time. Being not only "impartial" as third parties, but also "involved" legislatively and procedurally are both equally intrinsic to membership. And being "accountable" to a historically well-respected and strict Code of Ethics is fundamental and paramount. Every member of this association has a Professional Duty to "maintain a high standard of conduct personally and professionally," and their "obligation to a client shall never supersede the due process rights of a person or entity being served with legal process." Hence being trusted nonbiased parties, we have a crucial role to play and responsibility in providing professional legal services with accurate and detailed affidavits for our clients, the courts, and the general public.

Fulfilling this integral constitutional due process duty for society is expected as registered process servers, but I implore all CALSPro members to professionally set themselves apart from the rest by continuing to always uphold our Core Values, Code of Ethics, and Professional Duties as members at large. I propose we offer a "Premium Service" to all clients and affiliates (does it not sound lucrative as well?) and set the bar for others to follow. Simply put, CALSPro members need to provide top-notch products and services! Process Serving companies

are not exempt from the same professional standards as Electronic Filing Service Providers (EFSPs), which in many cases in California provide a variety of services! In fact, many of us are also notaries, private investigators, professional photocopiers, translators, legal document specialists, and much more. Let's collectively uplift our legal support profession by elevating the level and quality of all our services. With technology, innovation and diffusion, our industry is changing rapidly every day so we must do all we can to make ourselves irreplaceable and use the technology available to augment the services we provide, not replace us. Let's not cut corners, let's set new standards at every level. Let's call it *The CALSPro Standard*.







# CALSPRO Conference Update

*By Mark Manchester, Conference Chair*

## ***Come Join Us in Newport Beach***

**W**e are less than one month from Conference and this year we are at the beautiful Renaissance Newport Beach Hotel. Just a few miles from Fashion Island, a hop skip and jump from Disneyland and Knotts Berry Farm, so bring the whole family and enjoy sunny Southern California and all it has to offer.

We will start Friday with the Jack C. Janney Memorial Golf Tournament. For those of you not playing golf, there are so many other things to do in Orange County; shop, enjoy the beach, go for a bike ride, or just hang at the hotel and enjoy the beautiful weather at the pool.

The evening will start with our cocktail reception with live music, then after dinner we will head across the street to Classic Q, for fun and camaraderie.

This year's main guest speaker will be Amber S. Healy of Atkinson, Andelson, Loya, Ruud & Romo. Amber will bring us up-to-date on the *Dynamex* decision and how it will affect our profession. This is a topic you won't want to miss, especially since the California State Legislator is now moving forward with legislation that will affect us all. We will have a panel discussion with industry software companies, photocopy session with Dan Mora and Tom Alkema. Then Saturday Night we will have our annual banquet,

installation of officers and directors, Bert Rosenthal Memorial Award and the opportunity to meet new members while enjoying each other's company. Sunday our panel topics will include E-filing, Writs, and Is your Business Property Insured. Sunday will also include the opportunity to take the CCPS workshop and exam.

So, mark you calendar and plan on joining us this year for fun, education, and fellowship. I look forward to seeing you all soon.



# REGISTER NOW!

OCTOBER 4-6, 2019

## NEWPORT BEACH, CA

<https://calspro.org/calendar/51st-annual-conference/>





# EDUCATION

## Continuing Education Report by Andrew Gowing, Education Chair

### *You Don't Know What You Don't Know*

**T**he Continuing Education Committee was hoping to bring you our second Free Webinar prior to Conference in October this month. Unfortunately, due to time constraints, the need for development of the material, and the work that still needs to be done for Conference, this will have to wait until after Conference. So please stay tuned for the future date and time and please attend.

We will be conducting a CCPS Workshop and Exam on the Sunday of Conference, October 6th. So please be sure to register today if

you have not already. We will be bringing super helpful and relevant information, guidelines, and codes for serving papers today. Including material that is new this year.

Below is a bite size sample from our CCPS Workshop.

AB 2286 became effective on January 1, 2019. The previous law authorized service of a notice or other paper in a civil action by personal delivery to the party or attorney on whom service is required to be made, or, for service upon a party, by leaving the notice

or other papers with a person 18 years of age or older at the party's residence between the hours of 8 a.m. and 6 p.m. The new law extended those hours to between the hours of 8 a.m. and 8 p.m. This is a great example of not only how CALSPRO and our Legislative Advocate are working for you, but furthermore, an example of the new and changing laws related to the service of process.

You will find this and more at our next CCPS Workshop at Conference in October. Hope to see you there!

### Notices

- **CCP 1011**- (See the code in its entirety on page 10 of the workbook)

- The documents typically give notice to Opposing Council/Party.  
Types of service allowed:

1. Personal Service
2. Warm Body - on an attorney at his office, or by leaving with a receptionist or person 18 or over - apparently in charge, or if no one is there between **9:00am and 5:00pm**; by **leaving** in a conspicuous place in the office, in an envelope addressed to the attorney.
3. Warm body - on a party without an attorney at their residence between **8:00am and 8:00pm**; or leaving with a person 18 or over at the residence.
4. By Mail
5. Electronic Service - pursuant to Section 1010.6



# California Association of Legal Support Professionals

## Bert Rosenthal Memorial Award

By Jennifer Blevins  
Committee Chair



**E**ach year the Bert Rosenthal Committee meets and makes nominations for recipients of the Bert Rosenthal Memorial Award. This prestigious award is presented to an individual who, through the years, has given the utmost of service and dedication in promoting our industry.

This award is named after Bert Rosenthal, who was a founding member of the association and one of the most respected. He had a great sense of humor and played an integral and fun part in our association. He was always ready to help anyone who asked or needed help. He exemplified everything this award stands for.

The committee consists of the CALSPro President, all past presidents who are still members of the association, and past recipients of the award. Should there be a recipient chosen, the name will be announced at the CALSPro Conference in October.

### Past Rosenthal Recipients

<b>1978 Bert Rosenthal (In Memoriam)</b>	<b>1992 Joseph H. Karotkin</b>	<b>2006 Paul Tamaroff</b>
<b>1979 Michael Buter</b>	<b>1993 Not Awarded</b>	<b>2007 Jerry Topolos</b>
<b>1980 Andrew R. Estin</b>	<b>1994 Frederic A. Blum</b>	<b>2008 Jack Janney (posthumous)</b>
<b>1981 Richard J. Green</b>	<b>1995 Tony Klein</b>	<b>2009 Herbert E. Hoffman</b>
<b>1982 Not Awarded</b>	<b>1996 Not Awarded</b>	<b>2010 Not Awarded</b>
<b>1983 Carl Strang</b>	<b>1997 Paul R. Anderson</b>	<b>2011 Steven Janney</b>
<b>1984 Hugh Hallenberg</b>	<b>1998 Robert A. Cook</b>	<b>2012 Mike Belote</b>
<b>1985 Connie R. Melvin</b>	<b>1999 Jeffery H. Karotkin</b>	<b>2013 Brett Peters</b>
<b>1986 Jaunita Tanzer</b>	<b>2000 Edward R. Wasserman</b>	<b>2014 John Perez</b>
<b>1987 Not Awarded</b>	<b>2001 Robert D. Alkema</b>	<b>2015 Jennifer Blevins</b>
<b>1988 Not Awarded</b>	<b>2002 Al Crowe</b>	<b>2016 Michael Kern</b>
<b>1989 Elaine J. Erdman</b>	<b>2003 David S. Nill</b>	<b>2017 Not Awarded</b>
<b>1990 Thomas J. Bowman, Jr.</b>	<b>2004 Mark L. Schwartz</b>	<b>2018 Chad Barger</b>
<b>1991 Michael O. Price</b>	<b>2005 Ronald Ezell</b>	

**The Bert Rosenthal Memorial Award nominees for 2019 are:**

Mary Beaudrow

Sue Collins

Cliff Jacobs

Larry Kirlin

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**MARY BEAUDROW**



Mary is a native San Franciscan. She fell into the attorney service business in 1975, when during her summer break from high school, Jerry Topolos, owner of Preferred Legal Services, Inc. hired her. Mary's late sister Karen Shrewder was Jerry's secretary at the time and he did this as a favor to her. She remembers her first job was typing up "dog" reports. Mary came back the following summer and she was one of four girls who had a walking route through downtown San Francisco, then they would meet up to do their court filings at the Clerk's Office in City Hall. She continued to work at PLS during her senior year in high school, and after graduation, Mary was accepted into the nursing program at San Francisco State University. Even during her time at SF State, she would continue to work at PLS during the winter and summer breaks. Sometime in 1982, Mary started working full time at PLS until May 2000.

Mary's various positions at PLS were handling all of the small claim's services, and next she handled all of the out of county services. In 1994, Mary was promoted to Office Manager which as part of her duties was dispatching the process servers and bike messenger. She held this position until she left in 2000.

Mary left PLS in May 2000 to go work for Fax & File Legal Services, Inc (now known as One Legal). During her time at Fax & File, she realized that she needed to take a

different path in her legal support career. In August 2002, she started working at the San Francisco office of Morrison & Foerster LLP and currently her position is Senior Docket Coordinator. Mary continues to work at MoFo and recently celebrated her seventeen-year anniversary there. One of the reasons she was hired by MoFo was because of her work in the legal support business, which brought a wealth of knowledge in the area of process serving and court filings. As part of her job, she handles court filings on a daily basis for the attorneys at the firm, which has allowed her to continue interacting with her CALSPro friends.

Mary has been an active member of CAPPs/CALSPro from 1989 to 2003. These days her membership status is of being a supporting member in the association. Immediately after joining in 1989, she started attending conferences and board meetings on a regular basis. Mary served in several capacities such as Area Governor, Director, Secretary/Treasurer, Vice President, and two terms as President. In 2007 and 2017, she also took part in the strategic planning sessions, which resulted in the association's name changing to CALSPro and created online voting of the board of directors and officers.

Mary is the Past President of Legal Secretaries, Incorporated, where she held that office from 2014-2016. These days Mary serves as Treasurer for the National Docketing Association, and its conference chair.

Mary feels very lucky to have grown up in the legal support service and to have developed close friends with several members along the way. She knows she wouldn't be the person she is today without her involvement in CALSPro as it provided an opportunity for her to step outside the box.

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**SUE COLLINS**



Sue Collins opened her office in 1980 located in Salt Lake City, Utah. She joined NAPPs in 1985 and has been an active member since that time.

Sue has held many positions in NAPPs. She became a member of the board in 1988 and soon became Arbitration and Grievance chair for 5 years. From there she took the office of Secretary, Vice-President and then President from 1999-2001. She was awarded the Mac MacDonald award in 2009.

Over the years, Sue has been chair of the International Relations Committee, the National Relations Committee, Technology Committee and is presently the chair of Promotion and Growth along with International Relations and the office of Secretary.

Sue is also involved in other organizations that are associated with the process serving profession, representing NAPPs and its members. She presently sits on the committee at the National Sheriff's Association that deals with issues surrounding civil process and enforcement. She was elected to the board of the International Association of Judicial Officers in 2012, representing NAPPs to 90 countries and many international organizations world-wide.

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## **CLIFF JACOBS**



Cliff Jacobs is in his 30th year as a legal support professional. His background includes attending Rutgers University where he earned a Bachelor of Science degree in Administration of Justice; and then to NYU to complete his grad work in an Intensive Studies Paralegal Diploma Program, where he graduated third in his class. In the spring of 1988 Cliff moved from the East coast to California. Acclimating to a very different lifestyle, he was deciding whether to go to Law School, or to use his degrees for something else "Legal" related as he searched for a job to begin his career.

Cliff accepted a position in 1990 as a route person and court runner for Personal Attorney Service (PAS) in Van Nuys. In the mornings he ran a route, and in the afternoons, he was a Bankruptcy Court runner. Thus, began his trek upward from a humble beginning. After three months, he was promoted to bankruptcy supervisor at PAS. In the late 1990's Cliff injured his ankle, requiring him to keep his foot elevated for six weeks. While stuck in the office during this time, management used him to trouble-shoot assignments and interact with clients; discovering that he was quite adept at both. When he could walk again, he was promoted to Court Service Supervisor and was also assigned to the "Out of County" department as the assistant manager. Six months later, Cliff was promoted to Out of County Manager covering 55 California counties, and all 49 other States. He stayed at PAS until 2009.

Cliff's employment path led him to One Legal in 2009, where he became their National Affiliate Relations Manager for 7 years; and then joined First Legal in January 2017, where he opened their new North Bay Office. Recently promoted, he is training in a new capacity at First Legal, where he will be joining a special team

of very knowledgeable and dedicated individuals encompassing every aspect of the Legal Support Profession. He continues to grow individually, and within our profession; dedicating himself to being "Of Service", always putting the best interest of the profession and clients first.

While Cliff was in his 10th year at PAS, they hired Jeff Karotkin as General Manager; and Jeff's level of participation in CAPPs inspired Cliff to attend Board meetings and learn more about the Association. Jeff provided guidance about getting more involved and making a difference; and in 2004, Cliff became the CAPPs Los Angeles Area Governor, which provided him an opportunity to understand at a much greater level the importance of what CAPPs meant to the Legal Support Profession. Cliff became the Area Governor Coordinator for the State under the tutelage of Wendy Bowman; and in 2006, officially joined the Association as a member, and received the "Rookie of the Year" award for his efforts and commitment to the association. In 2007, Cliff was elected to the Board of Directors. Then, in 2008 Cliff took on the Continuing Education Committee as the chairman; and due to his strong work ethic and dedication, received the "Member of the Year" award in 2009, and again in 2012.

From 2007 through 2017, Cliff had served continuously as a Board member or Officer of CALSPro. He has chaired several committees such as Technology, Membership, and Continuing Education; and served on the transition team tasked with evolving our Arbitration and Grievance Committee into the Dispute Resolution Committee. He served as Vice President of CALSPro in 2012, 2013 and 2014, as President for the 2014-15, and 2015-16 terms, as Immediate Past President and Membership Chair for the 2016-2017 term. He is currently a member of the Continuing Education Committee. He also has represented CALSPro at the NAPPS annual conference for the past three years; and while at NAPPS Conferences, Cliff was responsible for personally recruiting over 25 new CALSPro members. Always striving to contribute to the profession, Cliff is currently in his 3rd year serving on

the NAPPS Promotion and Growth, and Arbitration and Grievance Committees.

The three things most dear to Cliff about CALSPro and our profession is having participated in both Strategic Planning sessions (2007 and 2017); serving 10+ years on the Continuing Education Committee, and the close friendships developed over the years. Cliff is truly honored to be a Rosenthal nominee.

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## **LARRY KIRLIN**



Fresno State Graduate, Electrical Engineering/Marketing

Master Chief Petty Officer (Retired), US Navy Reserves, 1984-2009

Began working in the legal support industry as mobile photocopier in 1991.

Member of CALSPro since 2008. Served as president for two years and many terms on the board. Chaired and/or served on every committee.

Worked in all aspects of the industry and held the positions of account manager, branch manager, sales manager, regional manager and equity partner

Recruited by First Legal to open offices in the Central Valley. Promoted to Regional Manager responsible for Bakersfield, Fairfield, Fresno, Modesto, Redding, Sacramento and Ventura.

Given a second assignment as eProducts Manager in 2014.

Married to Rebecca with six children between them plus one dog (Riley). Lives in Fresno CA.



***In an effort to keep our membership informed and up to date, a summarized version of our approved July 2019 CALSPRO Board of Directors meeting minutes can be found below:***

## **PRESIDENT'S REPORT**

- Robert Porambo submitted a letter to the NAPPS Newsletter, promoting CALSPRO and encouraging new membership.
- LSI partnership is going well; information is being shared.
- Advertising efforts are ongoing.
- Robert thanked Andrew Gowing for a successful recent baseball game outing.

## **SECRETARY-TREASURER'S REPORT**

Andrew Gowing presented the June 2019 financial statement. The balance sheet shows total current assets of \$56,262.64. The year-to-date income is \$93,392.17 and expenses are \$65,485.51. Advertising revenue is behind by approximately \$3,400.00.

Chad Barger discussed the membership dues which are set at the conference, and the need to analyze and consider a dues increase of 10%, and recommended to the board that they start considering a dues increase.

The board had a philosophical discussion regarding the association's direction regarding membership and the issue of who the membership base is (large firms or small companies and independent contractors), and the association's purpose and value.

Upon motion by Larry Kirlin, seconded by Chad Barger, to raise dues of Active members by 10% effective January 1, 2020. The motion carried.

Andy Estin complimented the Investment Committee for not panicking in December when there may have been a need for investment changes, and they held tight.

## **COMMITTEE REPORTS**

### ***Legislative Committee Report***

Chad Barger noted that the Legislative Committee meeting was canceled this morning, but the items can be covered during today's board meeting. Chad distributed the agenda that was planned for the meeting that was canceled.

Mike Belote discussed the following items:

- Legislature just began their summer recess.
- Big issues for the balance of the year include:
- Wildfire activity.
- California Consumer Privacy Act goes into effect January 1, 2020.
- *Dynamex* – AB 5 to codify the *Dynamex* opinion with exemptions. Mike is working hard to get the legal support industry an exemption.

### ***Other issues:***

- Increased interest in allowing people to sue pseudonymous – AB 602 and AB 800.
- Governor signed CALSPRO-sponsored bill AB 622 – takes effect in January; CALSPRO members will need to monitor.
- SB 522 – sales tax on services is active.

Andy Estin discussed code 415.21 and if there is a need to start documenting the problems. Mike Belote indicated that yes, this is a good idea.

Chad Barger discussed additional issues, including:

Merced County Sheriff's Department relating to process servers not being allowed to serve process at the county detention facilities. There may be a need to contact the Sheriff's office.

CCP 411.20.5 – Nonpayment of Fees re e-filings – Mike Belote suggested that perhaps a meeting with the San Francisco Court could take place.

Chad Barger can call a meeting of the Legislative Committee soon if there is a need.

### ***Coalition to Improve Court Access***

Chad Barger and Mike Belote discussed the challenges with Los Angeles Superior Court regarding fees. Mike Belote reported that a meeting was held with Sherry Carter, the Presiding Judge, and the Assistant Presiding Judge to discuss the issues. Steve Janney reported that CICA is very active and handling very important issues.

### ***Continuing Education Report***

Andrew Gowing reported that there are three more CCPS workshops, including one tomorrow with 11 registrants. Regarding past action items, Larry Kirlin has prepared a presentation for MCLE purposes which the committee will review.

### ***Membership***

Kristian Pujol referenced his written report. Last year there were 60 new members; the association is back in black; would like to continue the momentum; 33 new members so far this year. The current membership count is 289. Fifty-five members were lost this year. Kristian emphasized the importance of membership retention. Kristian referenced his goals listed in the report, and thanked CAMS for facilitating the video messages by members this morning at their office. Kristian suggested that the Area Governors emphasize the benefits of membership as they communicate with the members in their area. The membership renewal process needs to be as simple as possible.

A mass mailer and tri-fold brochure were sent to 590 registered process servers from several county lists. Kristian continues to work towards getting lists from additional counties, and just received a list from Los Angeles.

An out-of-state membership drive continues, and new members were obtained as a result from CALSPro attending the NAPPS Conference. Vendor membership has increased from three to eight. Lexis Nexis has also been contacted to join and attend the Conference.

Kristian has also been collecting e-mails for further outreach.

Regarding the article by Amber Healy regarding *Dynamex* for the ServeNow platform, Andrew Gowing will contact her again. Steve will also talk to Paul Layfield of his office to see if he can write a recap of the recent *Dynamex* Seminar he attended in Orange County by the Southern California Defense Counsel in which Mike Belote was a speaker.

Kristian reiterated the immediate/future action items listed in his report.

Robert Porambo urged the board and the membership to support the Vendor members. Additionally, if anyone is aware of body camera companies to be involved as a vendor at conference or a Vendor member, that would be of value to the membership.

### ***Technology/Website Committee***

Jay Roll referenced his written report in the agenda packet. The report includes three quotes for the website rebuild.

Regarding the video tutorial for the App, CAMS is finalizing. The committee will take its focus back to the App, and work to increase push notifications, video posts, etc.

Regarding the rebuild of the website, an official RFQ was prepared and distributed, and three companies have provided quotes. The quotes range from \$11,900.00 to \$25,650.00. Jay indicated that the next step is to determine the value of rebuilding the website.

Michael Kern provided background information regarding the CALSPro website. The issue is really funding the website – need 30 companies to donate \$500 each to fund rebuilding the website.

\*\*\*This project has been placed on indefinite hold\*\*\*

### ***Conference***

Mark Manchester was absent due to illness; our thoughts are with him. Chad discussed Damsels in Distress who sells pepper spray and other personal protection items as a potential vendor at conference. It was noted that CALSPro shall not endorse any product. There was no action taken by the board.



# My Favorite Code

By Andy Estin

**B**elow is my favorite code. Note, it has been the law in California since 1897! It can be extremely valuable to process servers, but most process servers, attorneys, and judges are not aware of it. I have seen it used successfully a number of times. It can be especially valuable if there is a minor defect or error on a proof of service that is the basis for a motion to quash a service of a summons and complaint.

Note that it says the court “must” disregard any error or defect in the pleadings that “...does not affect the substantial right of the parties.”

It says “must,” not “may” so it is mandatory! It also says “...There shall be no presumption that error is prejudicial...”

You may want to note this code so you can bring it to the attention of your client when it may help.

## **CCP 475.**

*The court must, in every stage of an action, disregard any error, improper ruling, instruction, or defect, in the pleadings or proceedings which, in the opinion of said court, does not affect the substantial rights of the parties. No judgment, decision, or decree shall be reversed or affected by*

*reason of any error, ruling, instruction, or defect, unless it shall appear from the record that such error, ruling, instruction, or defect was prejudicial, and also that by reason of such error, ruling, instruction, or defect, the said party complaining or appealing sustained and suffered substantial injury, and that a different result would have been probable if such error, ruling, instruction, or defect had not occurred or existed. There shall be no presumption that error is prejudicial, or that injury was done if error is shown.*

*(Amended by Stats. 1897, Ch. 47.)*

## Vehicle Code Fun Fact

### **VEHICLE CODE - VEH DIVISION 11. RULES OF THE ROAD [21000 - 23336]**

*(Division 11 enacted by Stats. 1959, Ch. 3.)*

### **CHAPTER 11. Parking Lots [22950 - 22953]**

*( Chapter 11 enacted by Stats. 1959, Ch. 3.)*

#### **22953.**

(a) An owner or person in lawful possession of private property that is held open to the public, or a discernible portion thereof, for parking of vehicles at no fee, or an employee or agent thereof, shall not tow or remove, or cause the towing or removal, of a vehicle within one hour of the vehicle being parked.

(b) Notwithstanding subdivision (a), a vehicle may be removed immediately after being illegally parked within 15 feet of a fire hydrant, in a fire lane, in a manner that interferes with an entrance to, or an exit from, the private property, or in a parking space or stall legally designated for disabled persons.

(c) Subdivision (a) does not apply to property designated for parking at residential property, or to property designated for parking at a hotel or motel where the parking stalls or spaces are clearly marked for a specific room.

(d) It is the intent of the Legislature in the adoption of subdivision (a) to avoid

causing the unnecessary stranding of motorists and placing them in dangerous situations, when traffic citations and other civil remedies are available, thereby promoting the safety of the general public.

(e) A person who violates subdivision (a) is civilly liable to the owner of the vehicle or his or her agent for two times the amount of the towing and storage charges.

**(Amended by Stats. 2006, Ch. 609, Sec. 5. Effective January 1, 2007.)**



# TOGETHER TOWARDS TOMORROW

**CALSPRO**

ANNUAL CONFERENCE 2019

OCTOBER 4-6, 2019  
RENAISSANCE NEWPORT BEACH



**CALSPRO**

California Association of  
Legal Support Professionals





## **Renaissance Newport Beach Hotel**

4500 MacArthur Boulevard, Newport Beach, CA 92660  
(949) 476-2001



### **Hotel Details**

This boutique hotel offers seamless travels with our free airport shuttle to and from John Wayne Airport-Orange County. With a central location, easily discover premier destinations such as pristine, sandy beaches, upscale shopping at Fashion Island and family fun at Disneyland Park. After soaking up the sunshine, reimagine

relaxation in their modern rooms and suites, where coastal-chic décor and picturesque views will elevate your everyday routines. The hotel ballrooms and outdoor areas serve as sophisticated backdrops for business conferences.

## **California Association of Legal Support Professionals**

2520 Venture Oaks Way, Suite 150, Sacramento, CA 95833  
(916) 239-4065 - phone • (916) 924-7323 - fax  
[www.calspro.org](http://www.calspro.org) • [info@calspro.org](mailto:info@calspro.org)



**23<sup>rd</sup> ANNUAL CALSPRO  
JACK C. JANNEY MEMORIAL  
GOLF TOURNAMENT**

**Friday, October 4, 2019**

**7:30 am Check-In**

**8:00 am Tee-Off**

***Costa Mesa Country Club  
(Mesa Linda Course)***

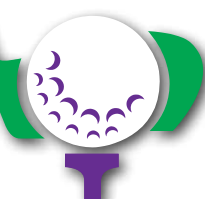
1701 Golf Course Dr.  
Costa Mesa, CA 92626  
(714) 540-7500

**Transportation on own**

**\$125<sup>00</sup> per person; includes green  
fees, cart, and lunch.**

*Registration cutoff September 23<sup>rd</sup>.*

*Register Now.*



**Awards for  
1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place teams**

## **Annual Business Meeting**

The Annual Business Meeting will be held on Saturday, October 5th from 8:30 a.m. – 9:30 a.m. The purpose of the business meeting is to conduct the business of the association and allow members an opportunity to participate and get involved in the many industry and association activities. This is an important component of the conference, and all members are asked to attend.

## **PERUSE THE SILENT AUCTION ITEMS AND BE A LUCKY BIDDER!**

**Winners will be announced at the  
Saturday Night Banquet**

*Please see the sponsorship page to donate to the  
auction, which is a very important fundraiser for  
CALSPRO.*

## **INTERESTED IN BECOMING A CCPS (CALSPRO CERTIFIED PROCESS SERVER)?**

... or just need to renew your certification or fine tune your  
serving skills?

**The exam is offered for free to those who attend  
the conference and pay for the CCPS workshop  
as well as those re-testing. Non-conference  
attendees must pay full price for the workshop  
and exam.**

**Be sure to sign up for the workshop & exam on  
Sunday, October 6, 2019  
*Please complete the separate  
registration form to enroll.***



# 23<sup>RD</sup> ANNUAL JACK C. JANNEY MEMORIAL GOLF TOURNAMENT

**WHEN:** FRIDAY, October 4, 2019  
**7:30 AM CHECK-IN, 8:00 AM TEE-OFF**

**WHERE:** Costa Mesa Country Club (Mesa Linda Course)  
1701 Golf Course Dr., Costa Mesa, CA 92626  
Transportation on own.

**YOUR SPONSORSHIP GOES TOWARD** • Prizes for Longest Drive  
Closest to the Pin • Other Great Golf Items Via Prize Raffle

## YES, SIGN ME UP TO SPONSOR!

### Information for Signage

Name of Card Holder \_\_\_\_\_  
Slogan \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
Message \_\_\_\_\_

So that your company name can be included in the necessary conference materials, the deadline for sponsorship submission is September 23, 2019 at noon. After this date, sponsorship opportunities may still be available, however, your company name may not be listed in some conference materials. **Company logos should be e-mailed to: [stephanie@camgmt.com](mailto:stephanie@camgmt.com)**. Checks made payable to CALSPPro at 2520 Venture Oaks Way, Suite 150 Sacramento, CA 95833 or you may fill out the credit card form below and fax it to: 916.924.7323. Please do not email credit card information.

Name of Card Holder \_\_\_\_\_  
Last Four Digits of Card # \_\_\_\_\_ Amount to be charged \$ \_\_\_\_\_  
Billing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Signature of Card Holder \_\_\_\_\_  
Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_  
CID # \_\_\_\_\_

## SPONSORSHIP OPPORTUNITIES CHECK ONE!

### ☐ T-SHIRTS

**\$500.00 Sponsorship**

- Logo Printed on shirt, signage, and program
- Verbal Acknowledgement at the Buffet Lunch and Installation Banquet

### ☐ GOLF CART

**\$300.00 Sponsorship**

- Logo Printed on golf cart sign, event signage, & program
- Verbal Acknowledgement at the Buffet Lunch and Installation Banquet

### ☐ MORNING BREAK

**\$250.00 Sponsorship**

- Logo on signage & program
- Verbal Acknowledgement at the Buffet Lunch and Installation Banquet

### ☐ LUNCH

**\$200.00 Sponsorship**

- Thank You Note in lunch bag
- Logo on signage & program
- Verbal Acknowledgement at the Buffet Lunch and Installation Banquet

### ☐ PUTTING CONTEST

**\$200.00 Sponsorship**

- Logo on contest markers
- Logo on signage & program
- Verbal Acknowledgement at the Buffet Lunch and Installation Banquet

### ☐ TEE HOLE

**\$75.00 Sponsorship**

- Logo Printed on Tee of your Choice
- Verbal Acknowledgement at the Buffet Lunch and Installation Banquet



# Conference Schedule

## FRIDAY OCTOBER 4, 2019

---

7:00 AM

**23RD ANNUAL CALSPro JACK  
C. JANNEY MEMORIAL GOLF  
TOURNAMENT**

4:30 PM – 6:00 PM

**BOARD OF DIRECTORS MEETING**

6:30 PM – 8:30 PM

**WELCOME RECEPTION AT THE  
HOTEL**

9:00 PM – 11:00 PM

**CLASSIC Q EVENT**

Join your CALSPro friends in the green room at the Classic Q Billiards and Sports Club for a fun social time. Only those 21 and over allowed at all times. Admittance included with conference registration fee. Food and drinks on own. Classic Q is located at 4251 MacArthur Blvd. in Newport Beach.

## SATURDAY OCTOBER 5, 2019

---

7:30 AM – 8:30 AM

**CONTINENTAL BREAKFAST**

7:30 AM – 5:00 PM

**REGISTRATION AND EXHIBITS  
OPEN**

8:30 AM – 9:30 AM

**ANNUAL BUSINESS MEETING**

Call to Order and Roll Call, President's Report, Secretary-Treasurer's & Committee reports and election results. Plus a Legislative Update with Mike Belote, Esq. California Advocates, Inc.

9:30 AM – 9:45 AM

**BREAK**

9:45 AM – 11:45 AM

**AMBER HEALY DYNAMEX UPDATE**



11:45 AM – 12:15 PM

**EXHIBITOR BREAK AND  
NETWORKING**

12:15 PM – 1:30 PM

**NETWORKING LUNCHEON BUFFET  
& BERT ROSENTHAL MEMORIAL  
AWARD PRESENTATION**

1:30 PM – 2:30 PM

**PANEL DISCUSSION OF  
SOFTWARE COMPANIES**

*Trent Carlyle, ServeNow*

*Dennis Chaples, TriStar*

*Bob Musser, Process Servers Toolbox*

*David Nill, LegalConnect*

These companies will talk about their software, where they see things going in the future and how it will integrate with other software for sharing. The panel will have an open discussion with a question and answer session.

2:30 PM – 3:30 PM

**NAPPS SPEAKER REGARDING FSC  
ACCREDITATION**

*Paula Ashcraft, NAPPS Board Member*

*Nora Ryan, NAPPS, FSC Accreditation  
committee*

3:30 PM – 3:45 PM

**EXHIBIT BREAK AND  
NETWORKING**

3:45 PM – 4:45 PM

**PHOTOCOPY SESSION WITH DAN  
MORA AND TOM ALKEMA**

As the deposition officer on a subpoena for the production of records what are your obligations when attorneys enter into a Protective Order agreement? More importantly, what are your processes and procedures when the agreement requires that the records be sent to one of the parties, typically the consumer's attorney, for them to review first; also referred to as a First Look Order. The review process could involve a straight up approval to release all records or redacting records in whole or in part; either way it most often times does not take into consideration where we fit into the process and how do we get compensated for the work we have

done. Join us at the 2019 CALSPro conference where you will have the opportunity to get the perspective, opinion and suggestions on ways to deal with this type of scenario.

4:45 PM – 5:00 PM

**EXHIBITOR BREAK/NEW BOARD  
BOARD MEETING**

6:30 PM – 7:30 PM

**COCKTAIL RECEPTION & SILENT  
AUCTION**

7:30 PM – 9:30 PM

**AWARDS AND INSTALLATION  
BANQUET**

Including the presentation of the Bert Rosenthal Memorial Award.

## SUNDAY OCTOBER 6, 2019

---

8:00 AM – 11:00 AM

**REGISTRATION AND EXHIBITS  
OPEN**

8:00 AM – 9:30 AM

**CONTINENTAL BREAKFAST**

8:30 AM – 2:00 PM

**CCPS WORKSHOP AND EXAM**

Separate registration required.

9:00 AM – 10:00 AM

**PANEL DISCUSSIONS**

*E-filing: Jonathan Nill of LegalConnect*  
Where are we now? Jonathan will give a break down of where things are now and discuss issues different courts are experiencing.

*Writs: Michael Kern of Direct Legal and Tony Klein, Attorney Service of San Francisco*

Mike and Tony will cover everything you need to know about writs, bank levies and wage garnishments.

*Insurance: Larry Sukay of Patriot Risk & Insurance Service*

Is your company properly covered? Find out at this session.

2:00 PM

**CONFERENCE ADJOURNS- THANK  
YOU FOR ATTENDING**



# CALSPPro Annual Conference

## Sponsorship Opportunities

**We have MANY sponsorship opportunities at the upcoming CALSPPro Conference. Check it out!**

Please mark the appropriate category you have chosen and return this document along with payment to CALSPPro, 2520 Venture Oaks Way Suite 150, Sacramento, CA 95833 • 916.239.4065 • 916.924.7323/fax • [www.calspro.org](http://www.calspro.org) • [info@calspro.org](mailto:info@calspro.org)

● I will donate \$ \_\_\_\_\_

● I will be a **Pearl Sponsor – \$250**

Includes: listing in Conference on-site program, verbal acknowledgement at luncheon, logo display inside a future issue of the *CALSPPro Press*.

● I will be a **Ruby Sponsor – \$500**

Includes: logo printed on Conference signage, listing with logo in Conference on-site program, verbal acknowledgement at luncheon, logo display inside a future issue of the *CALSPPro Press*.

● I will be a **Diamond Sponsor – \$1,000**

Includes: one exhibit table, logo printed on Conference signage, listing with logo in Conference on-site program, verbal acknowledgement at luncheon and installation banquet, logo display inside a future issue of the *CALSPPro Press*, 2 complimentary tickets to luncheon and banquet.

### EVENT SPONSORSHIP:

Please check ☒ your preference(s):

■ Silent Auction Item - Please list Item: \_\_\_\_\_

■ Silent Auction Donation - Please list amount: \$ \_\_\_\_\_

■ Education Session Sponsorship – **\$500** (3 available)

■ Friday Night Welcome Event – **\$250** (4 available)

■ Saturday Morning Continental Breakfast – **\$350** (3 available)

■ Saturday Night Cocktail Party (Drinks) – **\$500** (2 available)

■ Saturday Night Cocktail Party (Appetizers) – **\$500** (2 available)

■ Refreshment Break – **\$250** (3 available)

**Yes, sign me up to sponsor!**

**Total amount of sponsorship: \$ \_\_\_\_\_**

**Company:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

Updates and Conference information will be available on the CALSPPro website (above), so please make sure you visit the site often.

Thank you to all the CALSPPro members who contribute their personal time, sponsorships and creative efforts to help make each Conference a success. Without your support, our members would not have the opportunities that they have today to operate and grow their businesses.

• **Support Your Industry! • Meet New People! • Have Fun! • See You in Newport Beach! •**

So that your company name can be included in the necessary conference materials, the deadline for sponsorship submission is September 23, 2019. After this date, sponsorship opportunities may still be available, however, your company name may not be listed in some conference materials. Company logos should be e-mailed to: [stephanie@camgmt.com](mailto:stephanie@camgmt.com).

**Checks made payable to CALSPPro** (address above) or you may fill out the credit card form to the right and fax it to: 916.924.7323.  
**Please do not email credit card information.**

Name of Card Holder \_\_\_\_\_

Last 4 Digits of Card # \_\_\_\_\_ Amount to be charged \$ \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Signature of Card Holder \_\_\_\_\_

Credit Card # \_\_\_\_\_

Exp. Date \_\_\_\_\_ CID # \_\_\_\_\_

# CALSPPro

## Annual Conference

October 4-6, 2019  
Renaissance Newport Beach  
**Registration Form**  
**Register online!**  
**www.calspro.org**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Attendee Name:

(Print the way you would like your name badge to read)

#### Full Registration – Member

☐ Registration \$400

“Member” includes employees of a current Member. Full registration includes all conference events.

#### Full Registration – Non-member

☐ \$450

#### Non Member Guest

☐ All events \$275

☐ Friday Welcome Reception and Classic Q Admittance \$60

☐ Saturday Lunch Only \$75

☐ Saturday Banquet Only \$125

#### Golf Tournament

☐ \$125

CCPS Workshop- See Separate Form

**Total: \$** \_\_\_\_\_

### Attendee Name:

(Print the way you would like your name badge to read)

#### Full Registration – Member

☐ \$400

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☐ Saturday Lunch Only \$75

☐ Saturday Banquet Only \$125

#### Golf Tournament

☐ \$125

CCPS Workshop- See Separate Form

**Total: \$** \_\_\_\_\_

Please feel free to make copies of this form for additional registrations.



**ONLINE:**  
www.calspro.org



**VIA FAX:**  
(916) 924-7323



**VIA MAIL:**  
2520 Venture Oaks Way, Suite 150  
Sacramento, CA 95833

## PAYMENT OF FEES:

**GRAND TOTAL: \$** \_\_\_\_\_

☐ Check (payable to **CALSPPro**)

☐ AmEx ☐ Visa ☐ MasterCard Last 4 Digits of Card #: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ 3-4 Digit Security Code: \_\_\_\_\_



# Continuing Education Workshop

This workshop will feature a comprehensive study of all the information needed to pass the C.C.P.S. exam. In addition to the standard workshop this seminar will include a portion dedicated to the beginning or inexperienced process server. **Added emphasis will be given to all changes affecting service of process in 2019.** All C.C.P.S. workshops attendees receive the workbook and handouts. A laminated wallet code card will follow by mail.

**Sunday – October 6, 2019**

Renaissance Newport Beach  
4500 MacArthur Blvd., Newport Beach CA 92660

8:30 a.m. – 2:00 p.m. - Workshop and Exam

## Registration for all seminars must be made with the CALSPRO Central Office

**Cancellation Terms:** Workshops, Examinations and Seminars are subject to cancellation until 48 hours prior to their scheduled commencement. You will be notified of said cancellation via contact information provided. CALSPRO is not responsible for failure to receive notice of cancellation. CALSPRO is solely responsible for the refund of payments received and is not liable for any expenses the registrant has chosen to incur.

Name (one registrant per form please) \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email: \_\_\_\_\_

Contact Natalie Thurn [Natalie@camgmt.com](mailto:Natalie@camgmt.com)

Return this form with your check payable to CALSPRO to the Central Office  
2520 Venture Oaks Way, Suite 150 Sacramento, CA 95833 – 916.239.4065/916.924.7323 - fax

### WORKSHOP

☐ Members – \$45/person  
( & Employees of Members)

☐ Non-Members – \$80/person

☐ Free Exam with Conference Registration or with a paid workshop or re-test.

### EXAM

☐ Members – \$20/person  
( & Employees of Members)

☐ Non-Members – \$30/person

EDUCATION DONATION Paul Janney Memorial Fund Amount to Donate \$ \_\_\_\_\_

### EXTENSION

☐ My current CCPS designation expires \_\_\_\_\_  
By attending this workshop I am requesting a 1 yr. extension

### RETEST

☐ I will be using my one free retest from the CCPS  
exam taken at (city) \_\_\_\_\_ (date) \_\_\_\_\_

**TOTAL ENCLOSED \$** \_\_\_\_\_

Name \_\_\_\_\_

Billing Address \_\_\_\_\_

Account # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

Last 4 Digits of card \_\_\_\_\_



Nicolas Cannon

Robert Cantrell  
Vallejo Process Servers

Daniel Clothier  
Able Process Servers

Richard Dewalt  
Eagle Process Serving

Don Evans  
Don Evans & Associates

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Here Comes The Judge

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Jay Roll  
[jayr@janneyandjanney.com](mailto:jayr@janneyandjanney.com)

## SDLSA Legal Secretary Training Course

San Diego Legal Secretaries Association is offering its beginning Legal Secretary Training course which is designed for beginning and intermediate level legal secretaries, paralegals, legal assistants, and anyone working in or aspiring to work in the legal field. Classes will be held on Thursday evenings at a location to be determined in downtown San Diego, beginning September 26 and ending with the presentation of Certificates of Completion on November 14, 2019.

Visit <https://calspro.org/files/2019/09/SDLSA-LSTC-Reg-Frm.pdf> for the syllabus and registration form. This is open to members and non-members, so if you or someone you know is interested, please share this information.

If you have any questions, please contact our Education Chair, Nikki Sealey, at [education@sdlssa.org](mailto:education@sdlssa.org).



# Know Your Bylaws - Did You Know...

by Tom Alkema,  
Bylaws Committee Chair

## ARTICLE VII – MEETINGS

Section 1. All members shall be admitted to all meetings and conferences except executive sessions of the Board of Directors and meetings of the Executive Committee. Non-members shall be admitted to all meetings and conferences unless disapproved by a majority of the members present.

As October nears, I thought it would be a good time to remind all members that you are welcome to join the Board of Directors for the meeting that will be held on Friday, October 4th. Because Friday the 4th is the start of conference we typically set the

start time to be in the late afternoon, this helps us accommodate a late afternoon arrival of members to the conference as well as the return of any members involved in the golf tournament.

This meeting will be the last meeting of the currently elected members and it may be an opportunity for you to observe a small sample of the processes and procedures that occur at a CALSPRO meeting of it's Directors, Officers and our management company.

As the date approaches, and if you are interested in attending the meeting, be on the look out for a specific time. If you

do not see one it will be posted at the conference site on their information board.

Thank you and I hope to see you at both the Conference and the meeting.

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